

NOTICE OF PUBLIC MEETING

TO THE PUBLIC AND RESIDENTS OF VERNAL CITY: Notice is hereby given that the **VERNAL CITY COUNCIL** will hold a regular meeting on *Wednesday, May 17, 2023 at 7:00 p.m.* in the Vernal City Council Chambers at 374 East Main St, Vernal, Utah.

A G E N D A

7:00 p.m.

OPENING CEREMONY

1. Invocation or Uplifting Thought
2. Pledge of Allegiance

STANDING BUSINESS

3. Approval of the Minutes of April 26, 2023 Special Meeting
4. Approval of the Minutes of May 3, 2023 Regular Meeting
5. Approval of the Minutes of May 3, 2023 Special Meeting

PUBLIC BUSINESS

6. Funding Request for Vernal's Dinosaur Round Up Rodeo - Cindy Williams & Carson Young
7. Presentation from Dino Trails for Ongoing Trail Funding - Aaron Averett

PUBLIC HEARINGS

8. Special Service Assessment Area 2 (SAA2) Cobblersrock Block Parking – Quinn Bennion
9. Amendment to the Vernal City Municipal Code Chapter 16.04 Definitions – 1st Reading - Ordinance No. 2023-09 – Gabby Blackburn
10. Presentation of Community Development Block Grant Project #2 (CDBG #2)–Gabby Blackburn

POLICY AND LEGISLATION

11. Consider Approval of Cooperative Agreement for Wildland Fire Protection- Quinn Bennion
12. Consider Approval of Bid to Purchase Property at 43 South 100 West – Quinn Bennion
13. Discussion on Flower Pot Locations - Clint Morton
14. Consider Approval of Surplus Sewer Equipment – Keith Despain
15. Discussion on 500 North Street Project – Keith Despain
16. Planning Commission Time Change Request - Resolution No.2023-05 - Gabby Blackburn
17. Change to Personnel Policies Sections 4.01.030 – Pay for Performance Increases, 4.02.030 – Controls, 4.02.040 - Process - Resolution No. 2023-06 - Roxanne Behunin
18. Discussion of Food Truck Court Regulations - Gabby Blackburn
19. Presentation of the Statement of Ethical Behavior – Carl Morton

STAFF REPORTS

- | | | | |
|----------------------------|----------------------------|---------------------------|----|
| 1. Accounts Payable Report | 2. Investment Report | 3. Building Permit Report | 4. |
| 4. Justice Court Report | 5. Business License Report | 6. Sales Tax Report | |

CLOSED SESSION

1. Strategy Sessions To Discuss The Purchase, Exchange, Or Lease Of Real Property, Including Any Form Of A Water Right Or Water Shares

ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion, 374 East Main, Vernal, Utah 84078 or phone (435)789-2255 at least three days before the meeting.

MEMORANDUM

TO: Mayor & City Council

FROM: Quinn Bennion, City Manager

RE: *Agenda Items for May 17, 2023 Council Meeting*

PUBLIC BUSINESS

6. **Funding request for Vernal's Dinosaur Round Up Rodeo** – Cindy Williams & Carson Young. The City budget includes \$17,000 for the rodeo and \$1,000 for the special rodeo.
7. **Presentation from Dino Trails for Ongoing Trail Funding** – Aaron Averett. The City actively participates in the Dino Trails Committee. The Committee prioritizes trail projects in the County and searches for grant funding. The request is for the Cities/County to designate a percentage of the last transportation tax toward trail projects within each jurisdiction for a local match.

PUBLIC HEARINGS

8. **Special Service Assessment Area 2 (SAA2) Cobblerock Park Parking** – Quinn Bennion. This is the second step in establishing the SAA for the Cobblerock Block. This is the same process used for the SAA in the Zions Block. Notice letters were sent to each property owner within the block. The packet includes the notice letter and information about the assessment by property.
9. **Amendment to the Vernal City Municipal Code Chapter 16.04 Definitions Ordinance No. 2023-09** – Gabby Blackburn. This is an ordinance related to the definitions section in the planning code. This is a first reading and will be on the next CC agenda.
10. **Presentation of Community Development Block Grant Project #2 (CDBG #2)** – Gabby Blackburn. The City submitted an application through UBOAG for CDBG funds. The application is for an affordable housing plan for Vernal City. The process requires a second public hearing for public input. A RFP was recently sent out for interested planners to assist with the plan.

POLICY AND LEGISLATION

11. **Consider approval of a Cooperative Agreement for Wildland Fire Protection** – Quinn Bennion. This is an arrangement with Utah Division of Fire, Forestry and State Lands to address forest fires that may start or spread into Vernal City. The Uintah Fire District funds this agreement.
12. **Consider approval of Bid to Purchase Property at 43 South 100 West** – Quinn Bennion. The City solicited bids for the building and property at 43 South and 100 West. The bids were opened May 5th. Council will review the bids. It is recommended that Council approve the highest bidder. Once approved, staff will work with the purchaser to complete the purchase transaction.
13. **Discussion about Flower Pot Locations** – Clint Morton

14. **Consider approval of Surplus Sewer Equipment** – Keith Despain. The City purchased a gently used demo camera van and camera last year. The former van (old ambulance) and camera can be surplus. There have been some inquiries from other agencies to purchase the old van, but only one interested party remains: Town of Manila. Staff recommends considering the van and camera as surplus and sell the van to nearby town of Manila.
15. **Discussion on 500 North Street project** – Keith Despain. The 500 North Street Improvement project is a UDOT funded project that must follow UDOT protocols. The project extents are from Vernal Avenue to 500 East with City funds providing \$150,000 toward the project. The project includes curb & gutter on both sides of the street and sidewalk on one side. This project has been in design phase for several years. The project is ready for construction and was recently bid for construction. The bids came in higher than expected with the City required to contribute another \$350,000 to the project. Any overage amount is funded by the local agency (City). Staff recommends bidding out again next winter and try for a more favorable bid. With UDOT's bidding process, the contractor's name is not made public unless the project bid is accepted.
16. **Planning Commission Time Change Request – Resolution No. 2023-05**– Gabby Blackburn. Planning Commission desires to meet at 6pm on their designated night (change from 7pm).
17. **Change to Personnel Policies Sections 4.01.030 – Pay for Performance increases, 4.0-2.030 – Controls, 4.02.040 – process – Resolution 2023-06** – Roxanne Behunin. These changes relate to performance reviews and merit adjustments. The current code states that an employee doesn't receive a merit adjustment until one year into the position. The proposed change is for the adjustment to occur after the probationary period. The scale is now 1-5 for performance ratings, not 100 scale.
18. **Discussion of Food Truck Court Regulations** – Gabby Blackburn. This is an open discussion about how food trucks and courts are currently regulated versus restaurants.
19. **Presentation of the Statement of Ethical Behavior** – Carl Morton.

CLOSED SESSION – property considerations

MINUTES OF THE VERNAL CITY COUNCIL SPECIAL BUDGET MEETING
HELD APRIL 26, 2023 at 5:30 p.m. in the Vernal Planning conference room, 374 East
Main, Vernal, Utah 84078.

PRESENT: Councilmembers Nicholas Porter, Robin O'Driscoll, Ted Munford, Dave Everett, and Corey Foley and Mayor Doug Hammond.

WELCOME: Mayor Doug Hammond welcomed everyone to the meeting.

ACKNOWLEDGEMENT AND APPROVAL OF SPECIAL MEETING: *Councilmember Dave Everett moved to acknowledge and approve this special meeting. Councilmember Nick Porter seconded the motion. The motion passed with Councilmembers Everett, Porter, O'Driscoll and Foley voting in favor. Councilmember Ted Munford was not present for the vote.*

FY2024 BUDGET WORKSHOP INCLUDING GENERAL FUND, WATER FUND, SWER FUND AND SOLIDWASTE FUND, MBA, STRIKE FORCE AND OTHER MISCELLANEOUS FUNDS AND PROJECTS IN THE CITY AND ALL SALARY AND WAGE SCHEDULES: Quinn Bennion gave a broad overview of the projected budget for FY2024 which is in very good shape. The City is set to receive a high amount in sales tax although the Council should still take a cautionary view as that revenue source is also the quickest to change or drop. The State legislature was favorable to rural communities and added an increase to B & C road funds so the transportation funding will increase. Several departments are requesting vehicles so staff met with Shawn Rasmussen, motor pool supervisor, to determine what should be done and will present those recommendations at the next meeting. Also, a meeting was held with the health insurance broker so the Council will need to make a decision on that benefit along with salary. The capital improvement projects and funds have not been finalized yet, so that will be brought to the Council in the next few weeks. Carl Morton noted that he has projected \$5 million in sales tax and the general fund beginning balance is \$13.2 million. Last year the City has too much in surplus funds so money will need to be placed in the CIP fund to keep that amount lower than 35%.

GENERAL FUND:

IT Department:

Alyx Larsen, IT Supervisor, explained that the professional services line item historically only has the internet costs, however, now all software costs will be in this line. The City has a contract for the fire wall and the last payment is this year. The social media costs went up and the City has contracted with a company to archive all posts. Quinn Bennion stated there was some debate on if that should be done and it was decided to implement it. Councilmember Dave Everett stated the Animal District implemented it also. Councilmember Ted Munford asked about the hardware costs. Alyx Larsen stated that new audio-video equipment is needed in the Council room. The former IT Manager was trying to collect parts over the years, however, it will be better to purchase it all at the same time to make sure it is compatible. The cost to redo the entire system is estimated at \$60,000. Councilmember Ted Munford agreed this system is going to die and needs replaced. Quinn Bennion stated the City does not currently broadcast the meetings. Councilmember Nick

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Porter stated the City should be. Roxanne Behunin commented that eventually the State Legislature will mandate it. Larger communities are already mandated to broadcast their meetings. Councilmember Corey Foley stated this should be on the list for consideration. Alyx Larsen stated the next capital item is the phone system. It is also getting old and is dropping voice mail accounts. It is being hosted locally which is an outdated mode. Quinn Bennion stated he has instigated a research project to look at the phone stipend program and a new phone system to see if there is a smart way to approach this. It may be less expensive to give employees a cell phone or maybe a Bluetooth handset. Alyx Larsen stated there will still be a handful of handsets with a cloud option. Councilmember Ted Munford stated one of the issues is staying with a local number. Alyx Larsen reported that there is a company that says they can transfer the local numbers. Councilmember Ted Munford explained that has been a major obstacle. Quinn Bennion stated once the cell phone is paid the cost is only \$20 a month. Alyx Larsen stated there will have to be rules in place for breaking the phone. Councilmember Corey Foley asked what about the internet. Alyx Larsen answered that is a gigabyte so it is more expensive. Councilmember Ted Munford suggested the funds be in the budget for the phone and audio systems and have the staff work on those systems and add podium for texting. Alyx Larsen stated there is also more expense for G-Mail as more accounts were needed than anticipated.

Mayor and Council Department:

Quinn Bennion explained this budget is similar to last year except for the election line item. There is an election this year so the cost is anticipated to be \$10,000. Councilmember Nick Porter asked about Holly Days. Quinn Bennion explained that last year the City received a lot of donations so the budget shows more revenue. Councilmember Nick Porter asked if that includes employee costs. Quinn Bennion answered no; that cost comes out of each department budget. There was some discussion on event sponsorships. Quinn Bennion reported that he will bring the list at the next budget meeting. He explained the miscellaneous line item covers the year end employee appreciation dinner, gift cards, and anniversary amounts. He suggested adding funds for one more event such as a summer barbeque or other event. The consensus of the Council was to add another event. The next item is the agreement with the Chamber. Quinn Bennion reported that the City pays \$45,000, the County pays half that amount and Naples pays \$5000. Councilmember Corey Foley stated he met with the direction and in upcoming years the Chamber needs to become self-sufficient. He asked if there is any duplication in services. Quinn Bennion stated there may be a little overlap with the Innovation Hub or economic development. Councilmember Robin O'Driscoll suggested the amount to the Chamber be dropped \$5000 after notifying them.

Finance Department:

Carl Morton explained the only change to this department budget is the software cost. There was a start-up cost that does not have to be paid this budget year.

Planning & Zoning:

Gabby Blackburn explained that the CDBG grant requires matching funds of \$5000. They are also asking for vehicles. Software costs have gone up 45% with the addition of business licensing to IWork's. This software will streamline the process. The training costs are higher with a new

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business license clerk and training for the other employees. Also, tuition reimbursement of \$3000 to that line item. Carl Morton explained that he has combined travel and training together for each department. Gabby Blackburn explained she is requesting \$10,000 for professional services and plan review and funds for the new international building codes. Councilmember Robin O'Driscoll asked about the impact fee study. Gabby Blackburn explained this is the last payment to complete that study. Councilmember Corey Foley stated he would like to see a full-time compliance officer as there was a lot of problems with parked cars this winter. Quinn Bennion stated that is a police department item. Gabby Blackburn stated the current employee will not go full-time. Councilmember Dave Everett stated that position requires a lot of grit with all the complaints. Councilmember Nick Porter stated that position handled business licensing until a new employee was hired. Mayor Doug Hammond noted that people are angle parking as that was the only way to park with the snow and now are still doing it. Gabby explained there are different ways to look at enforcement and currently the City works off of complaints first and inspection second. Judge Ray Richards stated it is tough to balance homeowner's rights with the City's expectations. There was some discussion regarding the enforcement of snow removal from the sidewalks. Gabby Blackburn stated what she is hearing is code enforcement is needed in the winter as well as the summer. Chief Dylan Rooks stated this is a manpower problem for his department as they look at priorities and time available. If they have an obligated issue, which is when a call or complaint comes in, that takes priority. When the officers do not have an obligated call they drive around and deal with traffic problems. Quinn Bennion agreed there needs to be more time for code enforcement and he will look at what is best for the City and bring a recommendation.

Justice Court:

Carl Morton explained that the County charged \$130,000 for bailiff services that were not originally budgeted and is in the agreement. Quinn Bennion stated he verified they are spending 100% of their time in court, and the County has to pay 64% of the court costs. Councilmember Corey Foley asked about the cost to Naples. Quinn Bennion stated the County has been covering those costs. Judge Ray Richards stated that all three entities have benefitted from the merger. The funds needed for the court, it was thought that a new podium was needed, however, only the microphone was broken so that amount needs to be lowered from \$35,000 to \$300. He noted that one of the clerks has resigned, who was full-time, and the part-time clerk is interested in going full-time. Although the case loads are just under the requirements for another full-time position, it would be beneficial to change the part-time position to full-time. Quinn Bennion stated there was a lot of down time before for the clerks. Ray Richards agreed, however, after the merger they went from six clerks down to 3.5 and there is a lot of work that needs to be done to prepare for court and it continues to grow. Councilmember Ted Munford asked about the cost to add benefits. Roxanne Behunin stated part-time employees have benefits. If the wages increase, the benefits increase because of the percentage amount. Judge Ray Richards stated that the State Legislature has mandated the pay for judges so his wage has to increase effective July 1, 2023. Quinn Bennion stated the staff is aware of it. After further discussion, *Councilmember Dave Everett moved to approve changing the part-time position to full-time. Councilmember Corey Foley seconded the motion. The motion passed with the following roll call vote:*

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Councilmember Munford.....aye;
Councilmember O'Driscoll.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley..... aye.

Victim Advocate:

Kim Luttrell, director, explained that the cost of office supplies has increased while special supplies has decreased. The grant funding through VOCA was cut 25%. The State Legislature is providing funding to one program per county and the City program qualified and secured that grant. Carl Morton noted that the City is not eligible for both grants. Kim agreed. Dylan Rooks stated this grant is less restrictive. The Council thanked them for their efforts.

Uintah Basin Narcotic Strike Force:

Mike Gledhill joined the meeting electronically. Quinn Bennion explained that this budget is the same except for the miscellaneous line item. Mike Gledhill explained there are changes to some of the laws with how informants work off some of their charges. Now they have to pay informants and for the Strike Force this process has paid off. The cost to the agencies for the Strike Force has remained the same. The Management Board looked at what Roosevelt wanted to do with the policies and voted to stay with Vernal City's policy. Roosevelt Chief indicated he would get back with them so at this point it is not known if they will continue to be part of the Task Force. Carl Morton stated their contribution is \$11,000. Mike Gledhill stated it will not affect the grant.

Police Department:

Dylan Rooks explained that the maintenance agreement for the car cams and body cams increased by \$6000 so that line item needs to increase from \$34,000 to \$40,000. Also, every five years they rotate out the duty weapons and they are experiencing failures at the range. They will look for a distributor to trade out the current weapons. The rifles are kept for a longer time before being rotated out. The department will go with a different size weapon for better accuracy and reaction time. The handguns will cost around \$30,000 and the rifles are \$26,000 with ammunition for a total budget of \$82,700. Dylan stated the next issue is manpower. Pre-COVID the department had 22 sworn officers with one of those serving as a School Resource Officer (SRO) and the School District compensated the City \$26,000 for that position. The District requested three middle school SRO's and there is a negotiation on what they will pay. Right now they are paying \$103,000 per officer to the County. There have been some challenges with the special education program so it is beneficial to them to have all three officers there. Also, Terra Academy and Christian Academy want the officers to teach a class. Quinn Bennion stated he thinks the City will land at \$86,000 an officer. Dylan asked the Council to consider adding two additional officers bringing the total to 25. There was some discussion regarding mental health calls and what can be done when it is not a criminal matter. Another issue is the administrative assistant position that was eliminated. He asked the Council to consider funding that position again.

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Airport:

Ken Campbell explained that the cost for the equipment including fuel, def and oil has increased putting them over budget. The airport has been getting by with four employees, and he asked the Council to consider adding another employee. The terminal building also needs attention with the roof leaking and other issues at an estimated cost of \$200,000. Councilmember Corey Foley asked if that will add bathrooms. Ken Campbell answered no that will require a terminal upgrade. Mayor Doug Hammond asked about the enplanement funds. Ken Campbell stated those funds go toward maintenance. The County funds could be used to purchase property for the future of the airport. The last major budget item is the operations building. There is no office space and to add space above would cost around \$180,000. There has been an issue with the agreement with the County so they have not reimbursed the City yet. Once those funds are received, it can be used to fund the AEAS.

Innovation Hub:

Quinn Bennion stated that the salary for this program was in the administrative budget and has been changed to the Hub budget. The speed pitch contest was paid by the County. There are not a lot of changes to this budget.

Attorney:

Quinn Bennion explained that the City is adopting a new model by hiring an attorney as an employee. Carl Morton stated the salary line is low. Quinn Bennion stated that Naples City does not seem to be in favor of joining the City. The Fire District and SSD1 are in favor of joining. The budget for this department was initially set at \$285,000. That amount may need to increase. Carl Morton stated he will set up a revenue line item as well.

Health Insurance:

Quinn Bennion explained the health insurance is increasing 4% which is a great renewal rate. However, they are eliminating the motion program and going with a new wellness program. If the City wants the expanded wellness the cost is an additional .51%. Roxanne Behunin reported that last year the employees received \$23,000 into their hsa plan with the motion program and \$7700 dollars so far this year. Quinn Bennion stated the cost to the City is \$4800 to get money back to the employees. Councilmember Robin O'Driscoll stated the City should take advantage of this program. After further discussion, the consensus of the Council was to add the expanded wellness program.

ADJOURN: There being no further business; *Councilmember Nick Porter moved to adjourn. Councilmember Corey Foley seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.*

Mayor Doug Hammond

ATTEST:

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD APRIL 26,
2023**

222 Roxanne Behunin, City Recorder

(S E A L)

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
MAY 3, 2023** at 7:00 p.m. in the Vernal City Council room, 374 East Main, Vernal,
Utah 84078.

PRESENT: Councilmembers Nicholas Porter, Ted Munford, Dave Everett, and Corey Foley and Mayor Doug Hammond. Councilmember Robin O'Driscoll was excused.

WELCOME: Mayor Doug Hammond welcomed everyone to the meeting.

INVOCATION OR UPLIFTING THOUGHT: The invocation was given by Councilmember Corey Foley.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Councilmember Nick Porter.

APPROVAL OF CITY COUNCIL REGULAR MEETING MINUTES OF APRIL 19, 2023:
Councilmember Ted Munford moved to approve the minutes of April 19, 2023. Councilmember Corey Foley seconded the motion. The motion passed with Councilmembers Everett, Munford, Foley and Porter voting in favor.

FUNDING REQUEST FOR DINAH SOAR DAYS - BECCA SUMMERS: Becca Summers stated Dinah Soar Days is scheduled the last weekend of August and the balloons will launch at the Recreation Center again. The event will include night glows, food truck alley and vendors market that is almost sold out. She asked the Council to consider sponsoring this event again this year. Councilmember Dave Everett asked if this event has been budgeted. Quinn Bennion answered yes in the amount of \$1000. Councilmember Dave Everett asked how many balloons are scheduled. Becca Summers stated they have 35 signed up so far. *Councilmember Dave Everett moved to approve \$1000 sponsorship for Dinah Soar Days. Councilmember Corey Foley seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

CONSIDER APPROVAL OF CMGC AGREEMENT WITH BHI FOR VALUE ENGINEERING OF ZIONS AND COBBLEROCK BLOCK PROJECTS: Keith Despain explained that the City bid the Zions block and Cobble Rock block improvement projects. The first bid was more than the City could afford so the projects were joined together and redesigned in the hope of getting more bids. Again, BHI is the only bidder so the City took a construction management approach with BHI as the general contractor. The contractor works with the engineer to evaluate the plans and make recommendations to bring the project into budget. This agreement with BHI is for that process. The contract amount is \$9500. The projects will be completed in two stages. First, the Zions block improvements and then the Cobble rock block. Quinn Bennion stated the contractor will also provide a guaranteed maximum amount for these

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projects. Councilmember Dave Everett asked how soon these projects will commence. Quinn Bennion stated they are hoping for June. Keith Despain stated the schedule includes completing the Zions block this year and doing the underground work in Cobble rock this year with the above ground work next year. *Councilmember Nick Porter moved to approve the CMGC contract with BHI. Councilmember Corey Foley seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

REQUEST APPROVAL OF BUILDING SAFETY MONTH PROCLAMATION: Gabby Blackburn explained that May is Building Safety Month and this proclamation allows the City to celebrate it. She read the proclamation for the Council. *Councilmember Dave Everett moved to approve the Building Safety Month Proclamation. Councilmember Nick Porter seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

PRESENTATION OF FY2024 TENTATIVE BUDGET: Carl Morton provided the tentative budget to the Council and noted that this budget is a starting point for the Council. He displayed a pie chart to show how the budget is split up. The general fund takes most of the budget at \$13.4 million dollars which includes police, streets, and other smaller departments. The next largest section is the utility departments. *Councilmember Ted Munford moved to approve the tentative budget. Councilmember Nick Porter seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

REQUEST TO AMEND THE VERNAL CITY MUNICIPAL CODE, SECTIONS 16.27.070 – MINIMUM AREA REQUIREMENTS, SECTION 16.26.110 – PARKING SPACE REQUIREMENTS ORDINANCE NO 2023-02 2ND READING: Gabby Blackburn reminded the Council that this Ordinance only applies to developments that occur in the R-4 residential zone. The Planning Commission revisited this issue and they do not want to lower the parking standard as most residents own more than 2 vehicles. The recommendation is to change the requirement to 2.5 parking spaces for developments over four units instead of nine units. There is different precedent once a development reaches more than four units as it is consider a commercial

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development. The next issue is the landscaping. At first the Planning Commission recommended dropping the landscaping to 25% from 30%. Because the code allows the development to count the setback area toward the green space, it is actually more lenient than other cities. Therefore, the Planning Commission is recommending 28% to offset the higher parking requirement. Gabby displayed an image that showed the difference to a lot with the landscaping percentages being proposed. Councilmember Ted Munford asked if this will increase development costs. Gabby Blackburn answered yes once they reach five units. After further discussion, *Councilmember Corey Foley moved to approve Ordinance No. 2023-02 amending the parking and landscaping requirements in the R-4 zone. Councilmember Nick Porter seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

PRESENTATION OF INACTIVE BUSINESSES LIST: Gabby Blackburn presented the list of businesses that have not paid the license fee for this year. Initially this list was quite large and the staff has worked hard to collect the fees. The four businesses on the list are;

Paper Poppy Studio;
UB Assets;
Wilkins LLC; and
Vernal's Best Value Motel.

The motel business paid their renewal, however, the City was notified that they have three rooms that were contaminated with methamphetamine that has to be remediated. They cleaned them up and two of the rooms passed, however, the third room failed for the third time. The City's options are to declare a public nuisance and suspend or revoke their license. Councilmember Ted Munford stated he would be more lenient if they are making an effort. Quinn Bennion stated this occurred in November. Councilmember Corey Foley asked if they are still renting rooms. Gabby Blackburn answered yes. If the license is revoked they cannot rent and anyone in the motel has to leave. If the license is suspended, they cannot rent to new patrons. This motel has been renting out rooms similar to an apartment and not paying the hotel tax. They are aware they cannot rent this way as they are in the wrong zone. The Council voiced their displeasure at this business not complying and taking a lot of staff hours. Councilmember Dave Everett asked if the contamination spreads. Gabby Blackburn stated that there is no way of knowing if it has gotten into the hvac system. Councilmember Corey Foley asked what the recommendation is from Tri-County Health. Gabby Blackburn answered they suggested go this way. Councilmember Nick Porter stated they have plenty of time to comply and he is tempted to go with a revocation effective immediately. Quinn Bennion stated the staff would support a suspension if he will stop renting as apartments and only allow thirty days to clean it up. *Councilmember Ted Munford moved to notify Vernal Best Value motel that they have 30 days to come into compliance or their license will be revoked. Councilmember Corey Foley seconded the motion. The motion passed with the following roll call vote:*

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Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley..... aye.

CONSIDER APPROVAL OF INTERLOCAL AGREEMENT FOR MUNICIPAL LEGAL SERVICES RESOLUTION NO. 2023-04: Quinn Bennion explained that several public entities are without a City attorney and are willing to band together to hire a civil attorney. The City will hire an attorney as an employee and work with other smaller entities to provide these services. This is a unique approach. One option is to allow this employee to work 32 hours to keep the cost down and they can do side work if they want to. Some finer details will need to be ironed out and he asked the Council to approve the agreement and allow the Mayor to make minor changes. Councilmember Ted Munford stated there are other examples of doing this in our area to share resources. *Councilmember Ted Munford moved to approve Resolution No. 2023-04 and authorize the Mayor to fine tune changes to the Interlocal Agreement as needed. Councilmember Corey Foley seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley..... aye.

CONSIDER APPROVAL OF IWORK SOFTWARE ADDITION FOR BUSINESS LICENSING AND ONLINE TRANSACTIONS: Gabby Blackburn explained her department uses IWork's software for building permits and scheduling inspections and would like to add the business license portal. The cost is \$5,500 and would increase the annual fee to \$8000. Councilmember Nick Porter asked how it is done now. Gabby Blackburn stated there is a form on-line that has to be filled out and then paid through a different portal that causes a lot of issues. Councilmember Ted Munford asked if there is a contract. Gabby Blackburn stated there is a three year commitment and cannot increase more than 5% per year. *Councilmember Nick Porter moved to approve purchasing the IWork's software for business licensing. Councilmember Dave Everett seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley..... aye.

CONSIDER APPROVAL OF COMMUNITY PROJECT FUNDING (CPF) GRANT AGREEMENT WITH HUD: Keith Despain explained the City received a federal grant in the amount of \$1.2 million dollars that can be used for the Zion's block improvements. It took a lot of effort to apply in 2022. Once the agreement is signed, then the environmental process will start. Quinn Bennion stated this funding came through Blake Moore's office and it was quite

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competitive. Councilmember Corey Foley moved to approve the grant agreement with HUD. Councilmember Nick Porter seconded the motion. The motion passed with the following roll call vote:

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

CLOSED SESSION: Councilmember Nick Porter moved to go into closed session to hold a strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares and reconvene into open session once the discussion is concluded. Councilmember Ted Munford seconded the motion. The motion passed with the following roll call vote:

Councilmember Munford.....aye;
Councilmember Everettaye;
Councilmember Porteraye;
Councilmember Foley.....aye.

RECONVENE INTO OPEN SESSION AND ADJOURN: The meeting reconvened into open session. There being no further business; Councilmember Nick Porter moved to adjourn. Councilmember Dave Everett seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.

Mayor Doug Hammond

ATTEST:

Roxanne Behunin, City Recorder

(S E A L)

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD MAY 3,
2023**

MINUTES OF THE VERNAL CITY COUNCIL SPECIAL BUDGET MEETING
HELD MAY 3, 2023 at 5:30 p.m. in the Vernal Planning conference room, 374 East
Main, Vernal, Utah 84078.

PRESENT: Councilmembers Nicholas Porter, Ted Munford, Dave Everett, and Corey Foley and Mayor Doug Hammond. Councilmember Robin O'Driscoll was excused.

WELCOME: Mayor Doug Hammond welcomed everyone to the meeting.

ACKNOWLEDGEMENT AND APPROVAL OF SPECIAL MEETING: *Councilmember Nick Porter moved to acknowledge and approve this special meeting. Councilmember Dave Everett seconded the motion. The motion passed with Councilmembers Everett, Porter, Munford and Foley voting in favor.*

FY2024 BUDGET WORKSHOP INCLUDING GENERAL FUND, WATER FUND, SWER FUND AND SOLIDWASTE FUND, MBA, STRIKE FORCE AND OTHER MISCELLANEOUS FUNDS AND PROJECTS IN THE CITY AND ALL SALARY AND WAGE SCHEDULES: Quinn Bennion stated that this is the second budget meeting and it will be necessary to hold another meeting to go over the personnel requests.

UTILITY FUNDS:

Water:

Keith Despain explained that most of the increases in these budgets is due to inflation. The cost of supplies has increased from \$18,000 to \$20,000. The fuel costs have also increased \$2000. The EPA is requiring new sampling of the water system that is a pretty technical and has to be sent to an EPA approved lab and there are only 4 in the country. It is not known for sure when that has to be done or the cost. Two trucks are being considered to be replaced and the motor pool supervisor is suggesting only one vehicle be replaced. Quinn Bennion asked about the \$90,000 budgeted each year to replace meters. Keith Despain answered they are continuing to replace residential meters and this year the focus will be on 1" and 1 1/2" meters. The City will need to consider replacing the large meters that sit in vaults and may be the cause of water loss as the design is not good. Councilmember Corey Foley asked how many large meters are on the system. Keith Despain answered there are three 8" meters, six 6" meters and fifteen 4" meters with the potential to use a lot more water. Quinn Bennion asked Keith to explain the water fill station. Keith Despain explained the water fill station is on north Vernal Avenue by the pilot station. There are two credit card machines that use a pin to get water and then Obern bills it out. One side is not working. A customer tried to get 100 gallons when they really got 200 gallons. New parts were installed but that did not resolve the problem. Meanwhile the other side went down. The company who set up the system says the software is out of date and will cost \$18,000 for software and \$80,000 for hardware. Councilmember Nick Porter asked how long it would take to break even. Carl Morton stated the City had \$23,000 in bulk water sales last year. Councilmember Ted Munford stated there may be a cheaper software vendor. Keith Despain suggested funding be left in the budget so the staff could see if there is a better option.

Sewer:

Keith Despain explained that there is not any changes to this budget. The City purchased the camera van and it has been working really well. Carl Morton stated the van will be handled in the budget reopener.

GENERAL FUND

Facilities:

Wayne Smith stated they need to maintain equipment and need an additional \$4000 in that line item. The janitorial supplies also increased, however, the generator was not as expensive as thought. The fire alarm system goes off randomly and the cost of upgrading is \$47,000. The system is twelve years old. He stated they are asking for a new vehicle to replace the oldest vehicle the City has. Councilmember Ted Munford asked what it is used for. Wayne Smith stated it is used to go to the job sites. Keith Despain stated they have a one ton vehicle with lots of years, miles and tool boxes on the side. That large of a vehicle is not needed anymore. Wayne Smith stated the last item is the elevator inspection. The current contract was cancelled and a new company will be found to inspect the elevators that is required every year.

Streets

Kyle Reynolds stated there is \$5000 for the GIS system. Quinn Bennion asked about the T-Rex repairs. Carl Morton stated funds have been included for improvements underneath. Quinn Bennion stated there will be a sidewalk and a barrier along Hwy 40. Keith Despain stated the maintenance along Aggie Blvd has been put out to bid and the juvenile group is without a supervisor so they will not do it this year. A seasonal employee will be hired to help water flowers at an estimated cost of \$15,000. Kyle Reynolds stated the flowers will be put out the Monday after Memorial Day. Quinn Bennion stated the LED conversion is in this budget and will take two years to recoup the expense. Keith Despain explained that the concrete caps on the top of the arches in Cobblerock Park have been added to the downtown project so that cost will be taken out of this budget. The curb, gutter, sidewalk repair is still at \$90,000. The chip seal funding was moved toward pothole repairs so \$260,000 is in the capital improvement projects for chip seal work. Quinn Bennion stated that the City will get about 40% more in B & C road funds this year and it will stay at 15% higher. Carl Morton stated this department is asking for two new vehicles and a UTV mini. Kyle Reynolds stated they need a vehicle for weed spraying.

Vehicles:

Keith Despain explained that the City bought a lot of trucks in 2001 and many of those vehicles have been passed down to other departments. There are some one-ton trucks used for the sign boards and the one in facilities that need to be replaced. Quinn Bennion showed the Council a list of vehicles that are being recommended to be replaced. One vehicle is more expensive as it has a dump bed. Shawn Rasmussen recommended a right-hand steer vehicle to spray weeds easier.

Motor pool:

Shawn Rasmussen explained that fuel costs are up from \$8,000 to \$10,000 and the software program increased. Small tools are not needed this year, however diagnostic equipment is needed in the amount of \$5200. Also, the 4 point hoist did not pass inspection and needs to be replaced. The cost for that hoist is \$34,000 or a rolling hoist is \$26,000. Quinn Bennion asked how old it is. Shawn Rasmussen stated it is a 1992 model. Quinn asked what he will do in the meantime. Shawn

84 stated he cannot use the two post hoist on anything heavy so he will not put anything bigger than
85 a car or possibly the Durango on it. Councilmember Corey Foley stated that mechanics are hard
86 to get and asked the staff to look at the scale for that position and building inspector to make sure
87 the City is competitive. He asked what vehicles will be moved from the police department. Shawn
88 Rasmussen stated he has selected four of those vehicles. One of the vehicles needs to be larger
89 than the F150's.

90 **ADJOURN:** There being no further discussion, *Councilmember Nick Porter moved to adjourn.*
91 *Councilmember Corey Foley seconded the motion. The motion passed with a unanimous vote and*
92 *the meeting was adjourned.*

93
94
95
96 ATTEST:
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99

Mayor Doug Hammond

Roxanne Behunin, City Recorder

(S E A L)



Vernal City Event Funding Application Form

Application Date: 5/16/2023 Date(s) of Event: July 6-8, 2023

Amount Requested: \$ 18,000.00 Applicant/Organization: Dinosaur Roundup Rodeo Association

Type of Organization:

- ☒ Not-for-profit
☐ For profit

- ☐ Government agency / district
☐ Other: _____

Contact Person / Title : Carson Young / Vice President

Mailing Address: PO Box 1501 Vernal, UT 84078

Email: vernalrodeo@gmail.com Phone: 435-828-1568

Description of Event: Professional rodeo that has been held in Vernal for nearly 100 years. One of the top 60 rodeos
in the United States with spectators and participants attending from over 40 states and foreign countries.

How will city funds be used? City funds will be paid to the PRCA for prize money necessary to be included as part
of the NFR Playoff Series of the PRCA. This is to attract the best and maximum number of PRCA contestants to Vernal.

Total budget for the event: \$ 369,522.15 Funds remaining after last year's event \$ 39,614.13

*Please provide a financial statement, including expense and revenue items. (see example on page 2)

Other sources of funding for this event: Uintah County (\$25,000), Naples City (\$2,000), PRCA and Cowboy Channel
broadcast rights (\$15,000), Ticket Sales, Corporate Sponsorships, Concessions Sales, and Alcohol Sales

Estimated number of participants: 15,000 spectators Number of room nights anticipated: 325
and participants

Priority will be given to community events that attract visitors to Vernal. The City does not generally support charity fundraisers. City funds cannot be used to benefit individual people. I agree the information provided is true and accurate. I agree to make a presentation to the Vernal City Council summarizing the event and explaining how the city's fund will be used.


Event Director / Contact Person

5/16/2023
Date

(Accounting code- Internal use only)

Amount in City budget for this event: \$ _____ Last year's funded amount: \$ _____

Organization / Charity Name: Dinosaur Roundup Rodeo Association

Financial Disclosure Form for Vernal City

Current Year's Beginning Balance 39,614.13

Previous Year's Beginning Balance 23,939.01

Prior Year Revenue Earned:

Alcohol Sales 31,715

Concessions 9,663

Mechanical Bull 7,280

Sponsorships 220,100

Ticket Sales 131,268.14

Trade Show 8,925

Other 1,300

Prior Year Expenses:

Rodeo Production 294,203.38

Costs of Sales 24,550.09

Committee Expenses 68,450.15

Administrative Expenses 6,205.18

Prior Year's Net Income 15,675.12

(Note: Should equal Current Years Beginning Balance.

Previous Years Beginning Balance + Prior Year Revenue - Prior Year Expenses = Net Income)

Current Year Estimated Revenue:

Alcohol Sales 30,000

Concessions 9,500

Mechanical Bull 7,000

Sponsorships 220,000

Ticket Sales 125,000

Trade Show 8,500

Other 1,200

Current Year Estimated Expenses:

Rodeo Production 290,000

Costs of Sales 24,550.09

Committee Expenses 65,000

Administrative Expenses 6,500

Estimated Net Income: 15,149.91

(Note: Current Year's Beginning Balance + Current Year Estimated Revenue - Current Year Estimated Expenses = Estimated Net Income.

Notice of a Proposed DOWNTOWN PARKING ASSESSMENT AREA Designation

Public Notice is hereby given that the Vernal City Council proposes to designate the block East of Vernal Ave and South of Main Street as the DOWNTOWN PARKING ASSESSMENT AREA (ASSESSMENT AREA 2), in the City of Vernal, Uintah County, Utah, for the purpose of, providing additional downtown parking for the public and the businesses on that block and for landscaping and appurtenant improvements. The assessment will be to pay some or all of the costs of the operation and maintenance of the improvements by an assessment as provided in Chapter 11, Title 42, UCA, 1953, as amended, on the property and business within said ASSESSMENT AREA 2 for the benefit of the property being assessed. The term of the ASSESSMENT AREA 2 is twenty (20) years beginning when the ordinance is enacted.

The proposed ASSESSMENT AREA 2 is shown in ATTACHMENT A. The general description of the ASSESSMENT AREA 2 includes all properties located in the block south of Main Street to 100 South and between Vernal Ave and 100 East. The ASSESSMENT AREA 2 may be expanded in the future. The improvements proposed will include the following:

- Install storm drainage as needed to manage storm water runoff;
- Improve existing parking area to meet ADA requirements;
- Install landscaping;
- Relocate or install lighting;
- Re-grade and asphalt the parking area;
- Install water and sewer utility upgrades;
- Pedestrian walkways;

The City of Vernal proposes to levy an assessment on benefitted property within the ASSESSMENT AREA 2 to pay some or all the costs of operation and maintenance of the parking area and improvements according to the estimated benefits to the property from the improvements in installments over a period of twenty (20) years. ATTACHMENT B provides a diagram identifying the locations of the proposed improvements. This notice mailed to a specific owner of property to be assessed within the proposed ASSESSMENT AREA 2, the estimated total assessment specific to the benefitted property for which this notice is mailed is provided in ATTACHMENT C. The total costs for the improvements have been estimated by a project engineer and are based on recent prices of construction in Vernal. The specific items that are included in the proposed ASSESSMENT AREA 2 are included in the cost estimate provided in ATTACHMENT D. The estimated total costs for the project improvements are \$3.4 million dollars which will be paid entirely by the City and by grants and other funding. **ONLY THE COST OF OPERATION AND MAINTENANCE OF THE PARKING FACILITIES WILL BE PAID BY AN ASSESSMENT TO BE LEVIED AGAINST THE PROPERTIES** abounding, abutting upon, benefitted by, or adjacent to the parking area which will be benefitted by said improvements. Assessment shall be levied based on gross square feet of building floor space. The total estimated costs of the proposed improvements to be paid by the City of Vernal are \$3.4 million, the total costs of constructing the improvements to be paid by Property owners is \$0.00.

The City of Vernal will provide the financing for the construction of this project. The abutting and benefitted property owners will be assessed for operation and maintenance costs only.

The operation and maintenance assessment shall be billed by the City on the water and sewer billing and shall be paid by the Assessment Area property owners in monthly installments beginning at the completion of the improvements: or the property owner may elect to make annual payments in advance at the beginning of each year. The monthly assessment will be billed to each landowner in the Assessment Area having a building located on their land. The assessment for new construction shall begin upon certificate of occupancy or 90 days after a building permit issues, whichever is first. If the assessment is not paid when due it may be collected by inclusion on a property tax notice issued in accordance with UCA 59-2-1317 and in compliance with UCA 11-42-501 et seq. or may be collected by other enforcement action. Delinquent amounts shall bear interest until paid at the rate of eight percent (8.0%) per annum, and the landowner is responsible for any costs or expenses of collection.

The estimated annual costs of operation and maintenance of the parking facilities including upkeep, cleaning and trash removal, lighting, snow removal etc. is \$30,000 per year for approximately 116 parking spaces. The assessment of property owners for operation and maintenance is expected to generate \$10,000 toward that expense. The rest of the expense will be covered by Vernal City. Assessments to each property owner in the Assessment Area will be based on the gross square footage of the floor space of the building or buildings on the owner's real property. For each 600 square feet of the building floor space, (or fraction thereof, of 50% or greater), whether occupied or not, the property owner will be assessed \$10 per month. To offset cost increases the City may increase the monthly assessment by up to 3% per calendar year by motion at a City Council meeting, after mailed notice to affected property owners. Pursuant to Utah Code Ann. Section 11-42-401 (7) the initial assessment shall be levied over a period of time not exceeding five (5) years. The duration of the ASSESSMENT AREA 2 is twenty (20) years, the operation and maintenance levy amount will be set in five (5) year periods. The City may renew the assessment for up to three (3) additional five (5) year terms in accordance with the statute. Non-renewal may result in termination of services.

Landowners that provide parking spaces, on their own land, in the assessment area, and pay all operation and maintenance expenses, shall be credited against their assessment the sum of \$10 for each public parking space provided.

On **May 17, 2023**, the City Council and Mayor will meet at 7:00 pm at the City Council Chambers located at 374 East Main Street, Vernal, Utah to hear and consider any comments to the proposed improvements or to the creation of the ASSESSMENT AREA 2. **ANY PROTEST TO THE DESIGNATION OF THE ASSESSMENT AREA 2 OR TO BEING ASSESSED FOR THE OPERATION AND MAINTENANCE COSTS MUST BE FILED IN WRITING WITHIN 60 DAYS of the hearing date.** Any protests to the proposed ASSESSMENT AREA 2 shall be in writing and signed by the owner or owners of the property that is proposed to be assessed who does not want the property to be included in the ASSESSMENT AREA 2. The written protest shall contain a description of the owners' property (lot, block, address, etc.) and shall be filed with (received by) the City Recorder, Vernal City Offices, 374 East Main, Vernal, Utah on or before 5:00 pm on July 18, 2023. The creation of the ASSESSMENT AREA 2 shall be abandoned if the necessary number of protests have been timely filed. The necessary number of protests means protests representing at least forty percent (40%) of the square frontage of all buildings on the property to be assessed, If the ASSESSMENT AREA 2 is established a Board of Equalization will be appointed to resolve any challenges to the assessment amounts as set forth in the Ordinance or Resolution.

The Attachments referenced in this notice will be mailed to the individual property owners along with this notice and are available at:

The City of Vernal website <https://www.vernalcity.org>; and the State Public Meeting Notice website at: <http://pmn.utah.gov>

ATTACHMENT A



ATTACHMENT B



ATTACHMENT C

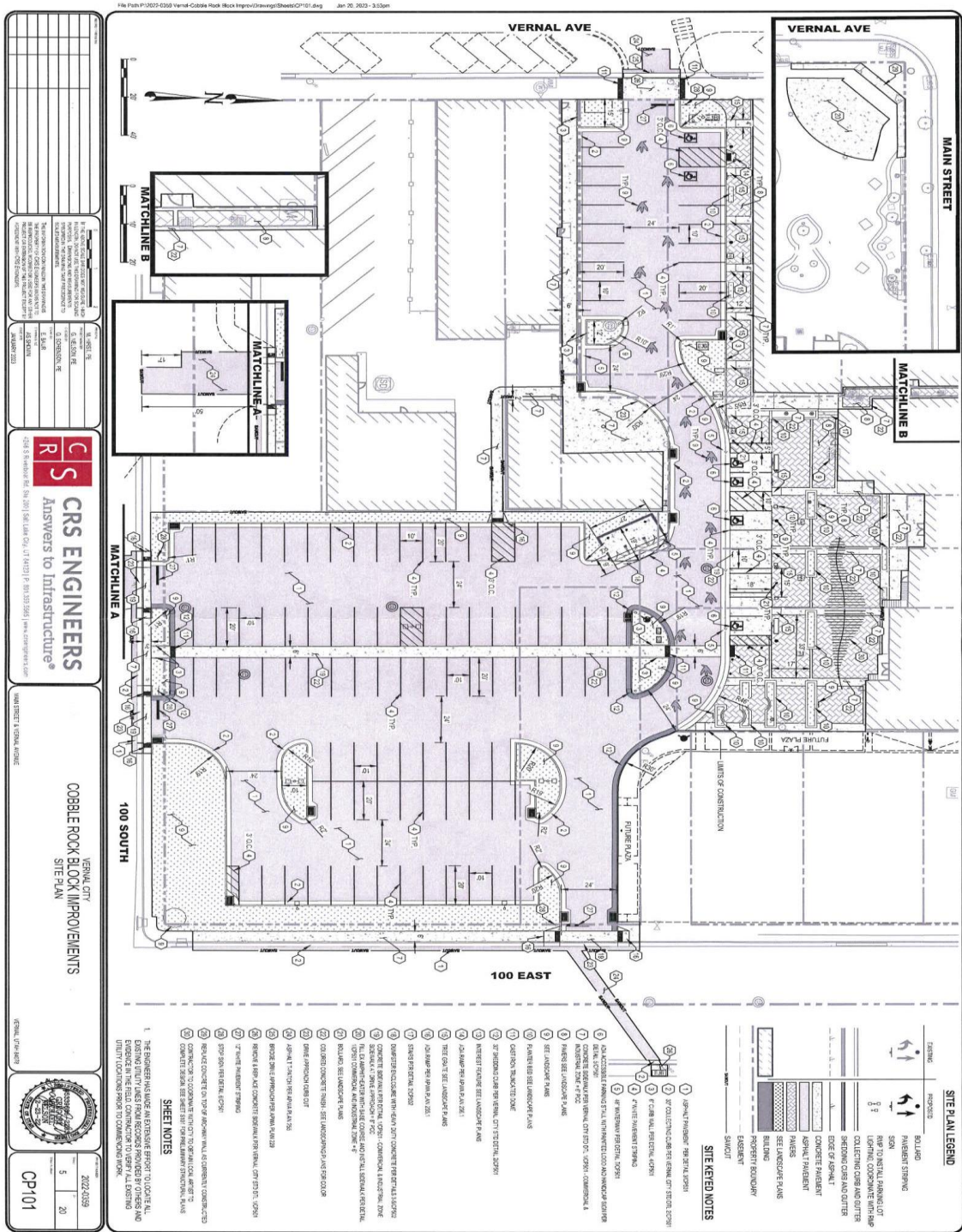
Special Assessment District		COBBLEROCK block				
Vernal Downtown	\$10.00	monthly stall fee - SAA				
Property	Owner	parcel number	building square feet	SSA parking stall liability	parking stalls provided	SAA - monthly
1 Swain Brothers	Channing Way Building LLC	050310101	17,903	30	0	\$300.00
2 Give a Dog a Chance	Stephen and Lisa Henderson	050310018	5,845	10	0	\$100.00
3 Little B's	Little B's LLC	0503100(20)(21)(22)(86)	10,763	18	18	\$0.00
5 Auto Garage	Rebecca Boren	050310023	3,251	6	4	\$20.00
6 Parts Plus/Crossfit	Kaysie and Jason Tenney	050310024	5,274	9	11	\$0.00
7 Storage Yard	Vernal City (storage lot)	050310009	1,200	2	2	\$0.00
8 Abandoned Dry Cleaners	Vernal City (Basin Laundry)	050310010	5,815	10	0	\$100.00
9 Auto Maint. Garages	Vernal City (Showalter bldg)	0503100(11)(12)(13)	10,879	19	13	\$60.00
10 World Finance	Ashley Valley Main St. Mall Inc.	050310014	11,725	20	11	\$90.00
11 Tatoo Parlor/Leather Shop	Ashley Valley Main St. Mall Inc.	050310015	6,966	12	6	\$60.00
12 Vacant Retail	Debra Smith	050310096	2,797	5	2	\$30.00
13 Vernal Theatre Live	NDRK Entertainment LLC	050310097	6,503	11	8	\$30.00
TOTALS:			88,921	152	75	\$790.00
					Annual:	\$9,480.00
* Parking requirement - 1 parking stall is required for the following square footage of floor area:				600		



ATTACHMENT D

Demolition	\$30,000.00
Utilities	\$800,000.00
Parking Lot	\$1,200,000.00
Boardwalk	\$1,000,000.00
Construction Subtotal	\$3,300,000.00
Design and Construction Engineering	\$141,557.00
Parking Lot Total	\$3,441,557.00

Proposed Site Plan



MAIN

Vernal Ave

100 E

100 S



ordinance 23-09

1 message

Gabby Blackburn <gblackburn@vernalcity.org>
To: Roxanne Behunin <rmbehunin@vernalcity.org>

Tue, May 16, 2023 at 10:58 AM

Combine all of chapter 16.04 into one definitions section.

Change "medical cannabis pharmacy" to "Cannabis medical pharmacy"

Gabby Hawkes Blackburn
Assistant City Manager/ Planning Director
Vernal City



Request for Qualifications

Affordable Housing Plan

Vernal City, UT

Released: April, 14, 2023

Due: May 5, 2023

Invitation to Submit Proposals

Vernal City is soliciting proposals from eligible firms to provide a city-wide affordable housing plan for Vernal City.

Responses to the RFQ are due by **Friday, May 5, 2023 at 10am** (MST). A proposal can be submitted via email at carlmorton@vernalcity.org or via mail or dropped off at:

Vernal City Hall
Attn: RFQ - Affordable Housing Plan
374 East Main
Vernal, UT 84078

More information can be found by contacting Gabby Hawkes Blackburn at gblackburn@vernalcity.org or 435-789-2271.

Background - Vernal Affordable Housing Effort

There is currently a national housing crisis with more demand than the market can meet. With materials shortages and rising interest rates the lack of affordable housing has become a major hurdle for most citizens. Vernal City has unique economic and geographic constraints affecting our housing market. Vernal City would like to study the possible routes to easing this problem. Vernal City is currently also in the process of revitalizing the downtown area with pedestrian-welcoming spaces, additional housing options and to provide an environment for successful small businesses. Vernal City, along with numerous community partners, has developed a Downtown Plan to guide

redevelopment and other efforts to accomplish these goals. Information about the Downtown Plan and a link to the plan can be found on the City's website at [Vernal Downtown Plan | Vernal, UT \(vernalcity.org\)](http://VernalDowntownPlan|Vernal,UT(vernalcity.org)).

Vernal City recently implemented the state mandated "moderate income housing plan" and added it to the City's general plan. City officials desire to build on the housing plan with implementation strategies and best practices. The City's current moderate income plan can be viewed at Attachment B??.

The City received initial approval for a CDBG grant to fund a majority of this housing plan. The focus of the grant is to encourage and increase affordable housing within Vernal City. Although federally funded, Davis-Bacon wages are not required for professional services.

Project Scope of Work

In summary, this project contains a detailed study report that includes an analysis of the existing low to moderate housing conditions in Vernal City. The planning firm selected will complete with all necessary information including surveying current residents. Multiple segments of a plan will address the needs and concerns of the residents as well as any other relevant stakeholders such as Uintah Basin Association of Governments, Uintah County and the local Housing Authority. The plan will include possible solutions for homeless needs in Vernal City. The final plan needs to incorporate the feedback of city staff and provides a detailed methodology and action steps for implementation. The final scope of work and total contract price will be detailed further with city staff once the firm has been selected.

Attachment A. Map and project area outlined for Vernal City
Attachment B. Moderate income housing section of Vernal City General Plan

The total project will need to fall within the budget of \$85,000.

Revisions

Vernal City is committed to ensuring that affordable housing remains a top priority in the community. To achieve this goal, city staff will schedule regular meetings with the affordable housing team not less than bi-monthly. These meetings will provide an opportunity to review and provide feedback on the affordable housing plan, data collection, stakeholder groups and its implementation. An ongoing collaboration is essential to the success of this initiative and look forward to working together to make affordable housing accessible to all residents of our city.

Skills / Experience Required

The Firm must have the following minimum qualifications to perform this work:

1. Prior experience with municipal planning and housing plans
2. Must be familiar and able to incorporate relevant state and local codes with solid understanding of the state's moderate income housing plan requirements.
3. Enter a professional services agreement with Vernal City which requires liability and worker's compensation insurance

Project Timeline

<i>April 14, 2023</i>	RFQ released by City
<i>April 14 to May 1, 2023</i>	Questions and concerns accepted and addressed
<i>May 5, 2023</i>	Proposals due by 10am
<i>May 8-12, 2023</i>	Interviews with responding firms (if needed)
<i>May 15- 30</i>	Work with selected firm to develop detailed scope of works and negotiate contract price.
<i>June 7th, 2023</i>	Contract awarded at City Council meeting
<i>November 3, 2023</i>	Work completed

Submittal Requirements

Proposers must submit one original copy of qualifications and RFQ. Submittals are to be delivered in an envelope marked "RFQ - Affordable Housing Plan" and received at the City no later than Friday, May 5, 2023 at 10:00 am OR the Proposal can be emailed to carlmorton@vernalcity.org. It is the responsibility of the Firm to verify that the email submission was received.

Mailed or delivered proposals must be delivered to the following address:

Vernal City Hall
Attn: RFQ - Affordable Housing Plan
374 East Main
Vernal, UT 84078

Mailed responses that arrive after 10:00 am on Friday, May 5, 2023 will not be considered. Vernal City will not be responsible for delays in the mail system.

Proposal responses must include the following components. The full RFQ response should not exceed 10 pages.

1. Firm information including address, email, phone and website
2. Point of contact for the Firm including cell phone and email address
3. List of project team, including subcontractors, with qualifications and summary of similar projects
4. Description of similar work with two (2) references
5. Outline of initial thoughts that includes a scope of services, public engagement and methodology.
6. Schedule for milestones of this project
7. Cost to perform the work outlined in the scope of work. Schedule of fees with estimated hours for each task.

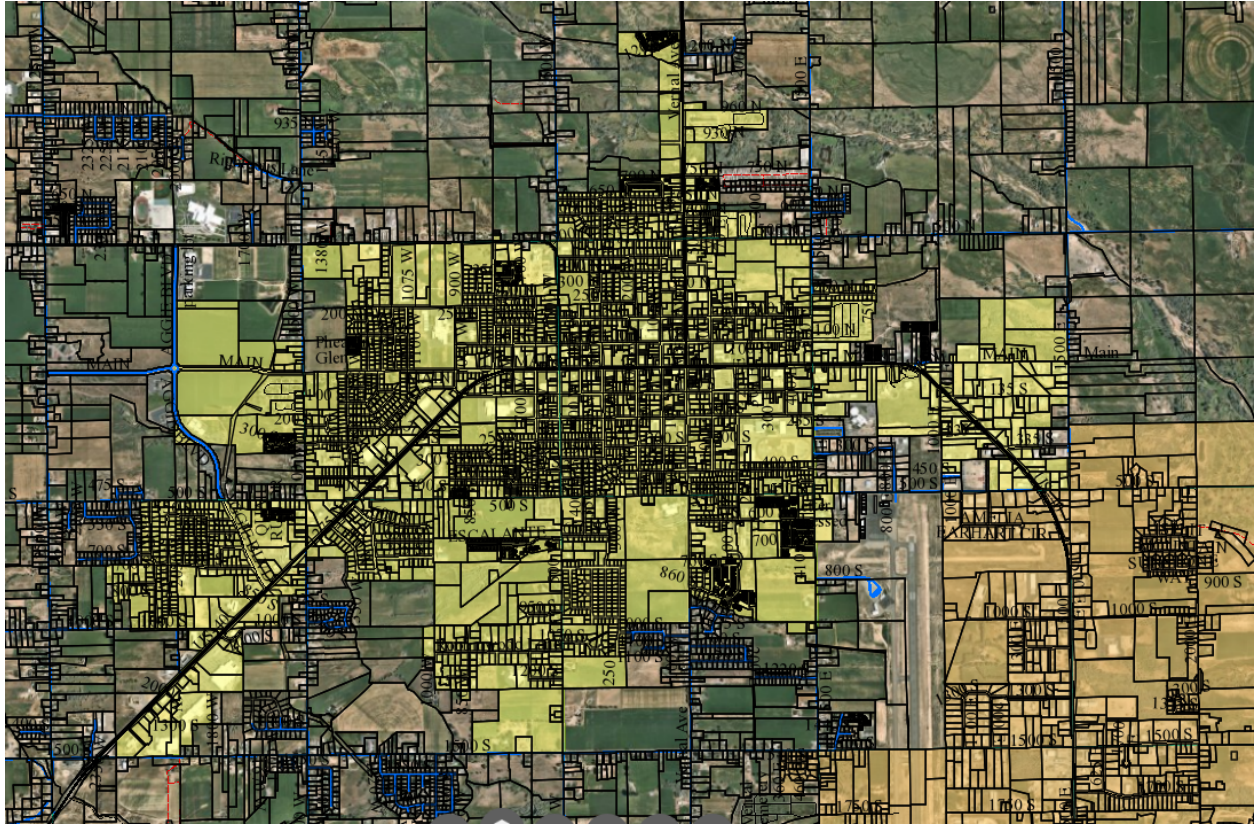
Selection Process and Evaluation Criteria

Vernal City will form a review committee to evaluate the statements of qualifications. The proposals will be evaluated on the following criteria:

- Experience and qualifications of the firm and project team - 20%
- Understanding of the project goals and objectives based on RFQ - 10%
- Quality and feasibility of the proposed approach and methodology - 40%
- Demonstrated ability to complete similar projects on time and within budget- 10%
- Availability of resources and capacity to undertake the project- 20%

Questions regarding this RFQ should be directed to Gabby Hawkes Blackburn, Assistant City Manager/ Planning Director, at gblackburn@vernalcity.org

Attachment A
Project boundary= Vernal City Boundary (Yellow)



Attachment B

Moderate income housing plan section of Vernal City General Plan

**COOPERATIVE AGREEMENT
BETWEEN THE
UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS
AND
Vernal City**

This agreement shall become effective on the date of the last authorized signature and will remain in effect until December 31, 2024. This agreement may only be amended by mutual written agreement of the parties. In the event of disagreement between this agreement and any statute or regulation, the statute or regulation shall control. No waiver of any terms of this agreement will be valid unless in writing in accordance with R652-122-200 (2017).

SECTION I: RECITALS AND GLOSSARY OF TERMS

A. Pursuant to Utah Code § 65A-8-203 (2021), this Cooperative Agreement is required for a county, municipality, or certain other eligible entity (“Participating Entity”) and the State of Utah, Division of Forestry, Fire and State Lands (“FFSL”)(collectively “parties”) to cooperatively discharge their joint responsibilities for protecting non-federal land from wildland fire.

B. Glossary of Terms

- a. Annual Participation Commitment Report – a report prepared by the Participating Entity detailing the expenditures and activities conducted in compliance with the Participation Commitment during the past fiscal year.
- b. Cooperative Agreement – an agreement between FFSL and an Eligible Entity wherein the Eligible Entity agrees to meet a Participation Commitment and provide Initial Attack for wildland fire in the entity’s jurisdiction, and FFSL agrees to pay for wildland fire suppression costs following a Delegation of Fire Management Authority as found in Utah Code § 65A-8-203.1 (2017), as well as all aviation asset costs charged to the incident.
- c. Eligible Entity – as defined in Utah Code § 65A-8-203 (2021) means:
 - i. a county, a municipality, or a special service district, local district, or service area with wildland fire suppression responsibility as described in Utah Code § 11-7-1(2017); and wildland fire suppression cost responsibility and taxing authority for a specific geographic jurisdiction; or
 - ii. upon approval by the FFSL director, a political subdivision established by a county, municipality, special service district, local district, or service area that is responsible for providing wildland fire suppression services; and paying for the cost of wildland fire suppression services
- d. Extended Attack – actions taken in response to wildland fire after Initial Attack.
- e. Initial Attack – actions taken by the first resources to arrive at any wildland fire incident. Initial actions may be size-up, patrolling, monitoring, holding action, or aggressive suppression action. All wildland fires that are controlled by suppression forces undergo initial attack. The kind and number of resources

responding to initial attack varies depending on fire danger, fuel type, values to be protected and other factors. Generally, initial attack involves a small number of resources and the incident size is small. Regardless of fire type, location, or property/resources being threatened, firefighter and public safety is always the highest priority. (NWCG Wildland Fire Incident Management Field Guide, 2013)

- f. Participation Commitment – prevention, preparedness, and mitigation actions and expenditures undertaken by a Participating Entity to reduce the risk of wildland fire and meet the intent of Utah Code § 65A-8-202 (2017) and Utah Code § 65A-8-202.5(2017).
- g. Annual Participation Commitment Statement – a statement prepared by FFSL and sent to the Participating Entity detailing the Participation Commitment for the upcoming fiscal year.
- h. Participating Entity – an Eligible Entity with a valid Cooperative Agreement.
- i. Fiscal Year - a consecutive 12-month period for financial reporting, as determined by the Participating Entity's budget cycle.

SECTION II: CERTIFICATION OF QUALIFICATIONS

FFSL and the Participating Entity certify that the following qualifications have been met:

- A. The Participating Entity is a qualifying eligible entity.
- B. The Participating Entity agrees to adopt a Community Wildfire Preparedness Plan (CWPP) (or equivalent approved by FFSL).
 - a. If the Participating Entity has a CWPP at the time of executing this agreement, the Participating Entity agrees to maintain and implement the CWPP for the duration of this agreement.
 - b. If the Participating Entity does not have a CWPP at the time of executing this agreement, the Participating Entity agrees to make a good faith effort to develop and adopt a CWPP prior to the expiration of this agreement.
- C. The Participating Entity's fire department or fire service provider as defined in Utah Code § 65A-8-203 (2021) meets minimum standards for wildland fire training, certification, and equipment based on nationally accepted standards as specified by FFSL in R652-122-1400 (2017).
- D. FFSL agrees to provide an Annual Participation Commitment Statement and the Participating Entity agrees to review, approve, and return the signed Annual Participation Commitment Statement to FFSL before the start of the Participating Entity's fiscal year.
- E. The Participating Entity agrees to implement prevention, preparedness, and mitigation actions, which are identified in their CWPP and lead to reduction of wildfire risk, according to their Annual Participation Commitment Statement.

- F. The Participating Entity is not ineligible for a Cooperative Agreement pursuant to R652-122-200 (2017), R652-121-400 (2017), or R652-121-600 (2017)
- G. If the Participating Entity is a county or has jurisdiction over unincorporated private land, the county in question has adopted a wildland fire ordinance based on minimum standards established by FFSL in R652-122-1300 (2017).
- H. If the Participating Entity is a county or has jurisdiction over unincorporated private land, the county in question has a designated fire warden as described in Utah Code § 65A-8-209.1 (2022) and has entered into a County Warden Agreement (Addendum A).

SECTION III: PARTICIPATION COMMITMENT

FFSL and the Participating Entity agree to the following provisions:

A. Participation Commitment

- a. The Participating Entity agrees to fulfill a Participation Commitment as contained in R652-122-800 (2017) and R652-122-200(6)(c) (2017).
- b. The Participation Commitment includes prevention, preparedness, and mitigation actions identified in an FFSL-approved CWPP or equivalent wildland fire preparedness plan.

B. Participation Commitment Expenditures and Activities

- a. The Participation Commitment may be met through either direct expenditures or in-kind activities.
 - i. Direct expenditures include funds spent by the Participating Entity to implement wildland fire prevention, preparedness or mitigation actions identified in Addendum B or with the approval of the Participating Entity's respective FFSL Area Manager.
 - ii. In-kind activities include wildland fire prevention, preparedness or mitigation efforts identified in Addendum B or with the approval of the Participating Entity's respective FFSL Area Manager.
 - 1. In-kind expenditures are valued at the rate calculated by the "Independent Sector" (<https://www.independentsector.org/>), the same source used for FFSL's Fire Department Assistance Grant program.
 - iii. Participation Commitment cannot be met through direct payment to the State.
- b. FFSL staff (e.g., County Warden, WUI Coordinator, FMO, or Area Manager) may assist the Participating Entity with identifying valid Participation Commitment actions and activities based on the Participating Entity's FFSL-approved CWPP or equivalent wildfire preparedness plan.

C. Participation Commitment Accounting and Reporting

- a. The Participating Entity is responsible for accounting for its respective Participation Commitment activities and expenditures.
 - i. The value of Participation Commitment expenditures and activities may, in certain instances, “carry-over” to the next fiscal year with the approval of the respective FFSL Area Manager.
 1. The value of capital improvement projects--typically, large “preparedness-type” projects--can carry-over for five years, with no single project’s value accounting for more than 25% of the Participating Entity’s total Participation Commitment for any of those years. This is the same 25% annual maximum that applies to all preparedness activities as noted on Addendum B.
 2. All other non-capital improvement actions (e.g., a large fuels reduction project) can carry over for three years. No maximum value applies to mitigation actions as described in Addendum
 3. It is the responsibility of the Participating Entity to receive approval from their respective FFSL Area Manager in advance of pursuing a carry-over
 4. It is the responsibility of the Participating Entity to account for, track and report in their annual Participation Commitment Report the carry-over from year to year.
- b. The Participating Entity agrees to provide an Annual Participation Commitment Report detailing the Participation Commitment activities and expenditures to their local FFSL Area Office at the conclusion of the Participating Entity’s fiscal year (via the County Fire Warden) for annual review and approval by FFSL.
 - i. FFSL shall have the right to review and verify records related to the Participation Commitment. FFSL shall also have the right to deny unverifiable or incorrect records.

D. Annual Participation Commitment Statement

- a. In advance of a Participating Entity’s fiscal year, FFSL will send the Participating Entity an Annual Participation Commitment Statement.
- b. In order to continue participation for the Participating Entity’s upcoming fiscal year, the Participating Entity’s executive officer must approve, sign, and return the Annual Participation Commitment Statement to FFSL by the due date contained in the Statement. Failure to do so will terminate this agreement at the conclusion of the Participating Entity’s current fiscal year.
- c. The Annual Participation Commitment Statement is based on the Participating Entity’s fiscal year, and the corresponding Participation Commitment must be met throughout the Participating Entity’s next fiscal year.

E. Participation Commitment Calculation

- a. The Participation Commitment is based on two elements, a wildfire risk assessment by acres (“Risk Assessment”) conducted by FFSL, and the historic fire cost average (“Fire Cost Average”) in each Participating Entity’s jurisdiction.
 - i. The Risk Assessment is determined by FFSL’s “Utah Wildfire Risk

Assessment Portal” (UWRAP), which will be updated as data sources, technology, and funding allow.

- ii. The Fire Cost Average is based on historic suppression costs accrued by a Participating Entity. Only wildland fire suppression costs accrued and paid by the State on behalf of a Participating Entity are counted toward that entity’s historic fire cost average. This includes State-paid costs after a Delegation of Fire Management Authority and Transfer of Fiscal Responsibility has occurred.
 - 1. The Fire Cost Average is calculated on a rolling ten-year average, dropping the highest and lowest cost years and adjusting for inflation (using the Consumer Price Index); therefore, each ten-year average will have eight data points.
 - 2. The Fire Cost Average will only include State-paid suppression costs for areas for which the Participating Entity has fire suppression responsibility and taxing authority.
- b. FFSL will calculate the Participation Commitment for the Participating Entity according to the formula found in R652-122-300 (2017), R652-122-400 (2017) and R652-122-500 (2017).

F. Participation Commitment Appeals

- a. Decisions related to the Participation Commitment may be informally appealed to the State Forester.

**SECTION IV: INITIAL ATTACK, DELEGATION OF FIRE MANAGEMENT
AUTHORITY, TRANSFER OF FISCAL RESPONSIBILITY,
and EXTENDED ATTACK**

A. Initial Attack

- a. The Participating Entity agrees to primary responsibility for Initial Attack (“IA”). IA is defined as actions taken by the first resources to arrive at any wildland fire incident. Initial actions may be size-up, patrolling, monitoring, holding action, or aggressive suppression action. All wildland fires that are controlled by suppression forces undergo initial attack. The kind and number of resources responding to initial attack varies depending on fire danger, fuel type, values to be protected and other factors. Generally, initial attack involves a small number of resources and the incident size is small. Regardless of fire type, location, or property/resources being threatened, firefighter and public safety is always the highest priority (NWCG Wildland Fire Incident Management Field Guide, 2013).
- b. Effective wildland fire IA will be determined by FFSL based on the definition above and pursuant to Utah Code § 65A-8-202 (2017), defined as what is reasonable for the entity.
- c. The Participating Entity agrees to financial responsibility for all IA costs except aviation assets, which are the responsibility of the State.
- d. FFSL agrees to financial responsibility for all costs of aviation assets, including both IA and extended incidents.

- i. Aviation assets on initial run cards as established by the State will not:
 - 1. be counted towards a Participating Entity's historic fire cost average for purposes of annually calculating the Participating Entity's Participation Commitment; and,
 - 2. cause the Delegation of Fire Management Authority or Transfer of Fiscal Responsibility.
- B. Delegation of Fire Management Authority and Transfer of Fiscal Responsibility
 - a. Delegation of Fire Management Authority and Transfer of Fiscal Responsibility ("Delegation") occur simultaneously with one of the following events:
 - i. State or federally owned lands are involved in the incident; or,
 - ii. firefighting resources are ordered through an Interagency Fire Center (beyond "pre-planned dispatch"); or,
 - iii. at the request of the Participating Entity having jurisdiction by the local fire official on scene; or,
 - iv. by decision of the State Forester after consultation with local authorities.
 - b. Delegation to FFSL means FFSL or its designee becomes the primary incident commander, in a unified command environment with the agency having jurisdiction.
- C. Extended Attack
 - a. Upon Delegation a timestamp will be recorded via radio with the Interagency Fire Center servicing the incident.
 - b. Delegation documentation will be signed by all parties on the incident organizer and resource needs will be reevaluated in the transition from initial to extended attack.
 - c. This timestamp will also be reflected on the Crew Time Reports (CTR)/Shift Ticket of all resources that are not covered by a no-cost local agreement, such as an automatic aid system or other inter-local agreement.
 - d. At the time of the Delegation, a new CTR/Shift Ticket will be started for all resources to be used in the extended attack effort.
 - e. FFSL agrees to be financially responsible for the wildland fire suppression costs beyond IA if a Delegation occurs and the Participating Entity meets the terms of Code, Rule, and this Agreement.

SECTION V: WILDLAND FIRE RESPONSE TRAINING, CERTIFICATION AND EQUIPMENT STANDARDS

- A. Wildland Fire Response Training and Certification
 - a. FFSL prefers certification by the Utah Fire Certification Council as Wildland Firefighter I, as certified by the Utah Fire and Rescue Academy (UFRA).
 - b. At a minimum, the Participating Entity will ensure that firefighters providing Initial Attack to wildland fire within the Participating Entity's jurisdiction will be trained in NWCG S130 Firefighter Training and S190 Introduction to Wildland Fire Behavior.

FFSL also recommends S215 Wildland Urban Interface Firefighting Operations.

- i. This includes firefighters who are directly involved in the suppression of a wildland fire; firefighters on scene who have supervisory responsibility or decision-making authority over those involved in the suppression of a wildland fire; or individuals who have fire suppression responsibilities within close proximity of the fire perimeter.
 - ii. This does not include a person used as a courier, driver of a vehicle not used for fire suppression, or a person used in a non-tactical support or other peripheral function not in close proximity to a wildland fire.
 - iii. Upon the Delegation of Fire Management Authority, Firefighters not certified by the Utah Fire Certification Council as Wildland Firefighter I will be released from Initial Attack or reassigned to other firefighting duties.
 - iv. FFSL reserves the right to reevaluate these requirements.
- c. The Participating Entity will ensure that firefighters providing Initial Attack to wildland fire within the Participating Entity's jurisdiction will complete RT130 Annual Fireline Safety Refresher Training prior to each statutory "closed fire season" as found in Utah Code § 65A-8-211(2017).
- d. In order to be eligible for state reimbursement for wildland fire suppression response outside of its jurisdiction,
- i. a Participating Entity's firefighters and fire departments must follow the qualifications outlined in the FFSL Memorandum of Understanding; or
 - ii. the County or participating entity fire departments for qualified resources used under this agreement on federal, state or out-of-county (or out-of-entity) fires pursuant to the terms and conditions outlined in the fire department MOU and rate agreement

B. Wildland Fire Response Equipment Standards

- a. The Participating Entity will ensure that engines, water tenders, hand tools, and water handling equipment used for response to wildland fire on non-federal land within the Participating Entity's jurisdiction will meet the standard for the type of equipment as determined by the National Wildfire Coordinating Group and/or as indicated in FFSL's annual Fire Department Manual.

SECTION VI: WILDLAND FIRE COST RECOVERY LEGAL ACTIONS

- A. Pursuant to Utah Code § 65A-3-4 (2020), the Participating Entity agrees to initiate a civil action to recover suppression costs incurred by the Participating Entity and the State of Utah on non-federal land within the Participating Entity's jurisdiction for wildland fire caused negligently, recklessly, or intentionally.
- B. Counsel for FFSL will provide assistance with these actions.
- C. Any costs recovered may reduce the Participating Entity's Historic Fire Cost Average and Participation Commitment.

SECTION VII: BREACH AND TERMINATION

- A. If, at the end of a fiscal year, FFSL determines that the Participating Entity has not complied with the terms of this agreement, including but not limited to, failing to comply with the Participation Commitment or failing to comply with the terms stated in Utah Code § 65A-8-203(4) (2021), the entity will be placed on Probation Status by FFSL and given notice of this decision, the reasons for this decision, and actions required to remove Probation Status.
- B. A decision to place the Participating Entity on Probation Status may be appealed to the State Forester. The State Forester may conduct an investigation, hold an informal hearing, and/or request further information from the Participating Entity and/or FFSL.
- C. During Probation Status, the Participating Entity may continue to receive assistance as provided in this Cooperative Agreement, but the Participating Entity must come into compliance with the Cooperative Agreement by the end of the fiscal year.
- D. If the Participating Entity comes into compliance with the Cooperative Agreement by the end of the first Probation Status fiscal year, the Probation Status shall be lifted.
 - a. If the reason for the Probation Status is that the Participating Entity has failed to fulfill its Participation Commitment during the previous fiscal year, the Participating Entity must fulfill the Participation Commitment for the previous year, as well as the Participation Commitment for the current fiscal year by the end of the fiscal year in order to have its probation status lifted.
 - i. If during the first Probation Status year, the Participating Entity fulfills its Participation Commitment for the previous fiscal year, but not for the first Probation Status year, the Probation Status may be extended for a second fiscal year.
 - ii. If during the second Probation Status year, the Participating Entity fails to fulfill the Participation Commitment for both the first and second Probation Status years, the Cooperative Agreement shall be revoked as specified in subsection VII(E) herein below
 - b. Participation Commitment expenditures and actions shall be credited towards the outstanding obligation before being credited to the current obligation.
- E. If the Participating Entity does not come into compliance with the terms of this Cooperative Agreement by the end of the first Probation Status fiscal year (or second Probation Status fiscal year if the non-compliance is failure to meet the Participation Commitment), this Cooperative Agreement shall be revoked pursuant to Utah Code § 65A-8-203 (2021) and the entity shall not be eligible for assistance from the Wildland Fire Suppression Fund and shall be responsible for wildland fire suppression costs within its jurisdiction pursuant to Utah Code § 65A-8-203.2 (2017)
- F. If the Participating Entity is on probation or otherwise non-compliant with the terms of this

or a prior agreement with FFSL, and enters into a new cooperative agreement with FFSL, the prior obligations and status remain in effect until rectified according to the terms of this agreement.

- G. Either party may terminate this agreement by providing the other party with written notice 30 days prior to the termination date.
- H. If either party terminates this agreement, the Participating Entity shall only be allowed to enter into a new cooperative agreement pursuant to R652-121-600 (2017).

UTAH DIVISION OF FORESTRY, FIRE, AND STATE LANDS:


Authorized Signature

4/18/2023

Date

Area Manager

Title

PARTICIPATING ENTITY:

Authorized Signature

Date

Title

APPROVED AS TO FORM: Tony Clinger, Assistant Attorney General, March 29, 2023



Utah Division of Forestry, Fire and State Lands
1594 West North Temple, Suite 3520
P.O. Box 145703
Salt Lake City, UT 84114-5703



**FINANCIAL STATEMENT: WILDLAND FIRE PROGRAM PARTICIPATION COMMITMENT BETWEEN
UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS
and VERNAL**

	Medium Risk Assessment	High Risk Assessment	Total
	\$143	\$0	\$143
Division's 10 year fire suppression cost average within the jurisdiction:			\$0
Less carry over balance from previous year:			
Plus amount not met from previous year(s):			
Participation Commitment for FY2023:			\$143

List below how the Participating Entity plans to meet the Participation Commitment total above. List the project, action or acquisition. Category (fuel mitigation, wildfire prevention, wildfire suppression capacity) Duration (how long will the project take to complete) Value this Year (estimated value to be claimed this year) All Projects-Actions or Acquisitions must be included in the approved Community Wildfire Preparedness Plan

Proposed Project, Action, or Acquisition	Category	Duration	Value this Year

Utah Division of Forestry, Fire and State Lands

Signature

Print Name and Title

Date

Official Participating Entity Representative

Signature

Print Name and Title

Date

Utah Division of Forestry, Fire and State Lands
1594 West North Temple, Suite 3520
P.O. Box 145703
Salt Lake City, UT 84114-5703

Fire Suppression Cost 10 Year Average Calculations

YEAR	NORMAL FIRE SUPPRESSION COSTS (See Note 2)	TIMES INFLATION RATE FACTOR (See Note 3)	EQUALS ADJUSTED FIRE COSTS IN CONSTANT DOLLARS
2011	\$0	1.09	\$0
2012	\$0	1.07	\$0
2013	\$0	1.05	\$0
2014	\$0	1.04	\$0
2015	\$0	1.04	\$0
2016	\$0	1.01	\$0
2017	\$8,172	1.03	\$8,417
2018	\$0	0.98	\$0
2019	\$0	0.96	\$0
2020	\$0	1.25	\$0
TOTAL:			\$0
DIVIDED BY EIGHT YEARS			\$0



374 East Main St.
Vernal, Utah 84078

Phone: (435) 789-2255

Fax: (435) 789-2256

www.vernalcity.org

Bid Opening - 100 West Building

05/05/2023

4:10 p.m.

IN ATTENDANCE: Doug Hammond
Carl Morton
Keith Despain
Tracie Smith
Lori Cannon
Mary Lou Molina
Vance Norton
Sonja Norton
Casey Monson

Vernal City Mayor
Vernal City Finance Director
Vernal City Public Works
Vernal City Assitant Recorder
Lone Tree Acupuncture

VNS Investments
VNS Investments
Belliston, Barlow, & Monson

BIDS:

7 Bids Received

Belliston, Barlow & Monson	\$	120,120.20
Ted & Christie Munford (Munford LLC)	\$	130,000.50
William Barton	\$	67,338.00
Manda Michelle Molina	\$	92,500.00
Caden & Shane Mayberry	\$	85,059.00
Lori Cannon (Lone Tree Acupuncture)	\$	101,500.00
Vance & Sonja Norton (VNS Investments)	\$	101,900.00

I William Barton at

81 W. Main St. Vernal Ut.

Do offer to pay \$67,338.⁰⁰/_{xx}

for the building at 43 south

100 West Vernal Ut. to

purchase and use. This is

a cash offer not

contingent on financing.

A stylized, cursive handwritten signature in black ink, likely belonging to William Barton. The signature is fluid and somewhat abstract, with a large loop at the end.

William Barton

10. Not yet reached 1

11. Jan 4 1881 1

12. Jan 4 1881 1

13. Jan 4 1881 1

14. Jan 4 1881 1

15. Jan 4 1881 1

16. Jan 4 1881 1

17. Jan 4 1881 1

18. Jan 4 1881 1

19. Jan 4 1881 1

BID form

For Purchase of 43 S. 100 W. building / property
Vernal, UT

Belliston, Barlow, Monsen

Name / Business

2152 W. 900 N., Vernal, UT 84078

Address, CSZ

Casey Monsen

Contact person

Partner

Title

cmonsen@andinafamilyoffices.com

Email

435-757-4972

Cell phone

Total Purchase Amount: \$120,120.20

Proposed Closing Date: Within 30 days of award

Additional considerations or comments: Plan to demo existing building and build a professional office for our business.

- ☒ I acknowledge that I have read and reviewed the entire Request for Bid.
- ☒ I understand the property is currently zoned CC1 - Central Commercial.
- ☒ I recognize that earnest money of \$5,000 will be required at the time of signing the purchase contract.
- ☒ I have arranged sufficient financial resources to complete this transaction.

Method of financing: Cash Purchase

Casey Monsen
Authorized signature

4-18-2023
Date

Handwritten text, possibly a title or header, including the word "Handwritten" and other illegible characters.

Handwritten text, possibly a body paragraph, including the word "Handwritten" and other illegible characters.

Handwritten text, possibly a footer or date, including the word "Handwritten" and other illegible characters.

Handwritten text, possibly a footer or date, including the word "Handwritten" and other illegible characters.

BID form

For Purchase of 43 S. 100 W. building / property
Vernal, UT

Ted + Cristie Munford / Munford LLC
Name / Business

733 S. 500 W. Vernal UT 84078
Address, CSZ

Ted Munford
Contact person

Title

tdted@gmail.com
Email

435-828-6500
Cell phone

Total Purchase Amount: 130,000.50

Proposed Closing Date: June 14, 23

Additional considerations or comments: _____

- ☒ I acknowledge that I have read and reviewed the entire Request for Bid.
☒ I understand the property is currently zoned CC1 - Central Commercial.
☒ I recognize that earnest money of \$5,000 will be required at the time of signing the purchase contract.
☒ I have arranged sufficient financial resources to complete this transaction.

Method of financing: Bank loan

[Signature]
Authorized signature

4-24-23
Date

2nd Street / 1st Street

1st Street / 2nd Street

2nd Street / 1st Street

1st Street / 2nd Street

2nd Street / 1st Street

1st Street / 2nd Street

2nd Street / 1st Street

1st Street / 2nd Street



April 21, 2023

To Whom It May Concern,

This letter shall serve to indicate that Ted and Cristie Munford have requested a loan to purchase commercial property in Vernal Utah.

Based on the initial review of the information provided in support of the request, the borrowers qualify per Grand Valley Bank's loan guidelines.

The approval of a loan would be subject to satisfaction of the following conditions at minimum:

- Final financial analysis and credit approval by the appropriate lending team.
- Appraisal or evaluation performed by an appraiser approved by Grand Valley Bank and performed for the benefit of Grand Valley Bank to indicate value supporting the purchase price and requested loan amount.
- Receipt and satisfactory review by Grand Valley Bank of title insurance indicating clean title and vesting in the borrower's name.

Should their financial position change markedly or should a situation arise that would threaten their financial situation or ability to repay or the adequacy of the collateral, this prequalification will be rescinded; Grand Valley Bank reserves the right to withdraw this prequalification. This is not a commitment to lend.

Please feel free to contact me if you require additional information.

Sincerely,

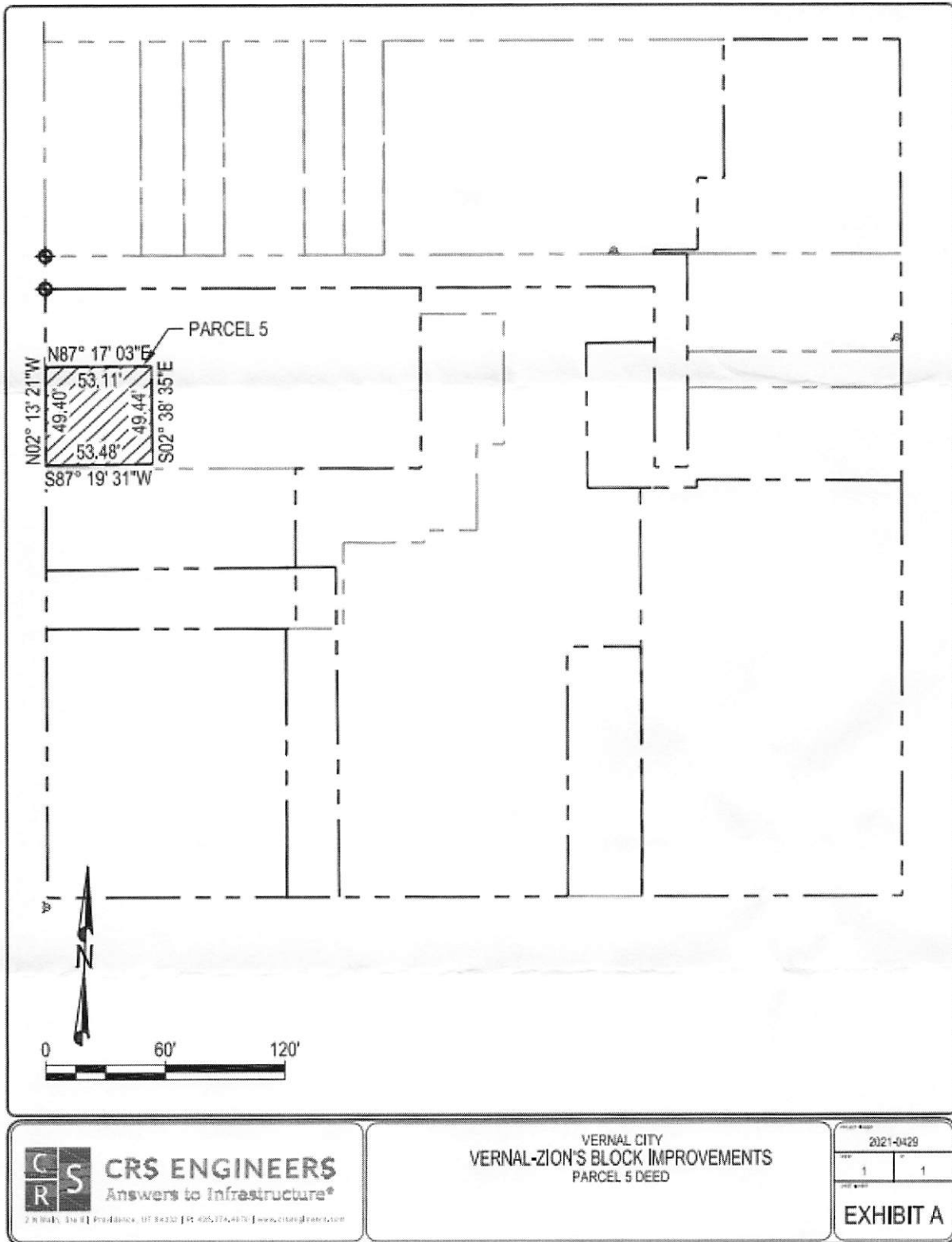
William Walker
Vice President
NMLS # 2012917

ATTACHMENT A

Legal Description of Parcel 5:

BEGINNING AT A POINT ON THE WEST LINE OF SAID BLOCK 11, PLAT "A", VERNAL CITY, LYING SOUTH 02° 13' 21" EAST ALONG SAID WEST LINE 163.17 FROM THE NORTHWEST CORNER OF SAID BLOCK 11; AND RUNNING THENCE NORTH 87° 17' 03" EAST 53.11 FEET; THENCE SOUTH 02° 38' 35" EAST 49.44 FEET; THENCE SOUTH 87° 19' 31" WEST 53.48 FEET TO SAID WEST LINE OF BLOCK 11; THENCE ALONG SAID WEST LINE NORTH 02° 13' 21" WEST 49.40 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 2,635 SQUARE FEET OR 0.060 ACRE, MORE OR LESS.



Main Street and 100 W., Vernal, UT

Manda Molina & James Walinck
Auchingarry, Cockenzie
EH32 0JA, Scotland

City Manager of Vernal Utah
Vernal City Hall
374 East Main Street
Vernal, UT 84078

04 May 2023

RE: Bid for 100 West

To Whom It May Concern:

We are pleased to enclose our bid for the property and land at 100 West in Vernal, Utah, please see attached our bid offer along with proof of funds, interim site plan and visualization for the proposed development. The site plan and visualization are for illustrative purposes only.

I've enclosed this cover letter to provide a few more details about us, I (Manda) was raised in Vernal from elementary right through high school where I graduated from Uintah High School. My family homesteaded in the Uintah Basin and built their family farm on East Main Street (where I grew up), I still have a number of friends and family that currently live in Vernal and I visit frequently. I moved to Scotland in 2007 and married James who is a registered architect and together we have developed and renovated properties in Scotland. It has been a dream of ours to find a way to merge our interests and talents in a way that allows us to live and work in both countries. This opportunity is an exciting way for us to develop this property into a new business venture that would enhance a hometown that I am very fond of.

Having worked in finance in the drinks industry in Scotland, I have currently retrained as a distiller and looking for the right location to bring this new business venture in Vernal. There are currently 15 distilleries in Utah and none in the Uintah Basin, micro distilleries are a \$13B a year industry in the United States and is set to grow even more. I would like to bring this craft back to its agricultural and rural roots and provide Vernal with a unique attraction and visitor experience that celebrates what the area has to offer right in the heart of its downtown.

We hope we are successful in this offer, if so we would very much like to work with the city planning team to ensure this development and business fits in and compliments with the other aspects of the city's redevelopment plan. We share the same vision for creating a unique and special downtown for its residents and visitors alike.

Sincerely,

A handwritten signature in black ink, appearing to read 'Manda Molina', with a stylized, cursive script.

Manda Molina

BID for Purchase - Vernal City
43 S. 100 W. building

Manda Michelle Molina
Name / Business

Auchingarry, 8 Edinburgh Road, Cockenzie, EH32 0JA
Address, CSZ SCOTLAND

Contact person
mandamolina@hotmail.com
Email

Title
+44 7469 230 951 (UK)
801 369 5474 (USA)
Cell phone

Total Purchase Amount: \$92,500.00 (Ninety-two thousand five hundred dollars)

Proposed Closing Date: 30 days from acceptance

Additional considerations or comments: _____

- ☒ I acknowledge that I have read and reviewed the entire Request for Bid.
☒ I understand the property is currently zoned CC1 - Central Commercial.
☒ I have arranged sufficient financial resources to complete this transaction.

Method of financing: Cash (see attached proof of funds)

Manda Michelle Molina
Authorized signature

04/05/2023
Date

Document requested by:
Mr James Wallinck
AUCHINGARRY
EDINBURGH ROAD
COCKENZIE
EH32 0JA

(Address last updated 13 Feb 2023)

Your Account

Sort Code 80-46-37
Account Number 10622565

CLASSIC VANTAGE

01 April 2023 to 30 April 2023

Money In	£0.00	Balance on 01 April 2023	£82,324.71
Money Out	£180.00	Balance on 30 April 2023	£82,144.71

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
19 Apr 23	STRUCTURAL DESIGN	FPO		180.00	82,144.71

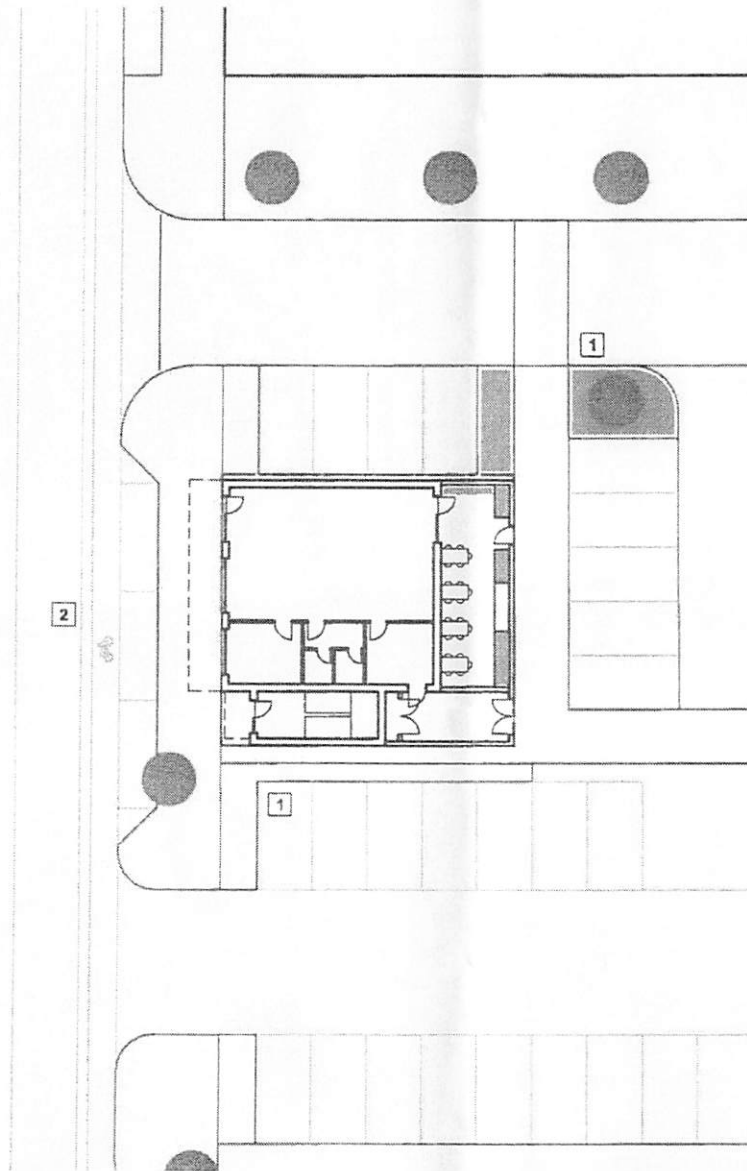
Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

If you think something is incorrect, please contact us on 0345 721 3141

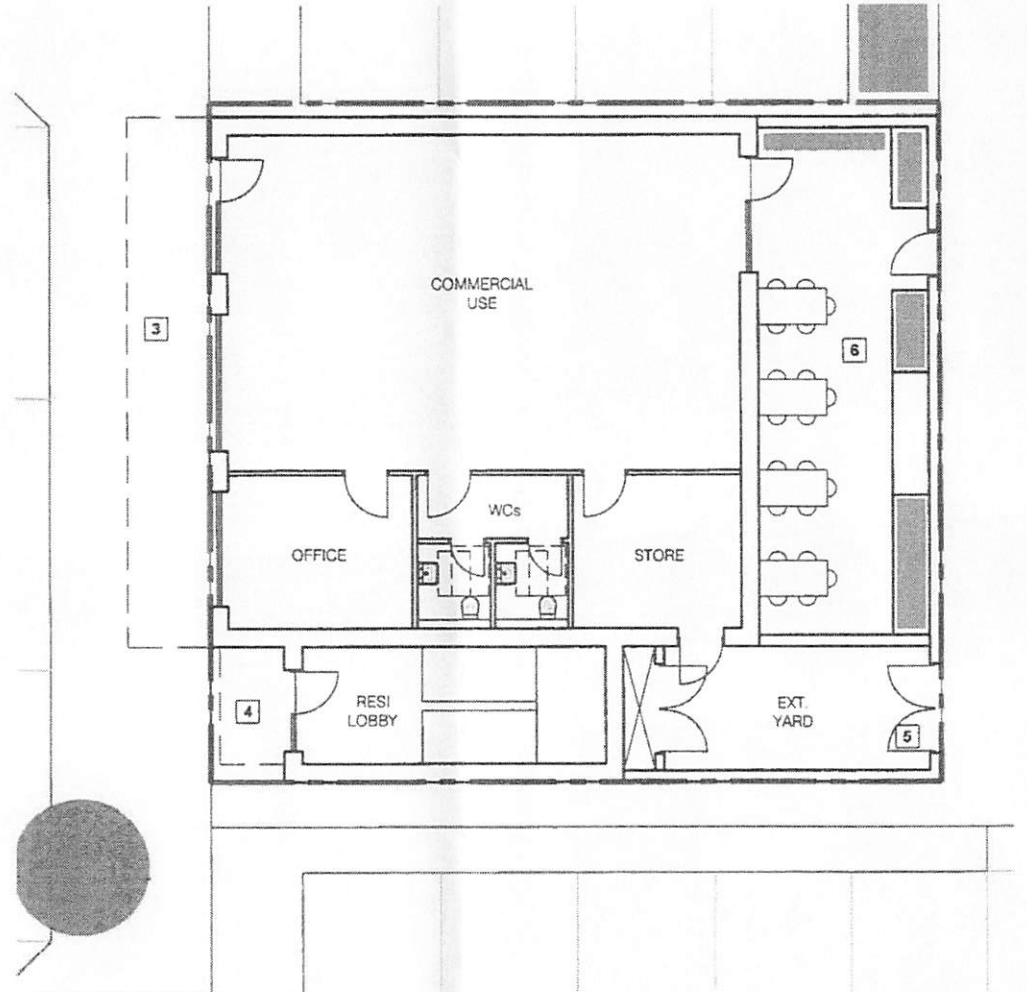
Bank of Scotland plc is registered in Scotland No. SC327000. Registered Office: The Mound, Edinburgh EH1 1YZ. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration no. 169028. We adhere to The Standards of Lending Practice which are monitored and enforced by the LSB: www.lendingstandardsboard.org.uk





SITE PLAN 1:500

TITLE: SITE PLAN
 PROJECT: 43S 100W, VERNAL, UT
 REFERENCE: 2302-SK-001
 SCALE: VARIES AT A3



GROUND FLOOR PLAN 1:100

NOTES

1. INDICATIVE CONTEXT LAYOUT BASED ON ZION BLOCK IMPROVEMENTS 'ANALYSIS AND CONCEPTS' DOCUMENT
2. STREET LAYOUT ILLUSTRATED AS PER VERNAL DOWNTOWN PLAN DESIGN VISION FOR 100W
3. AWNING OVER SIDEWALK
4. RECESSED ENTRANCE WITH CANOPY TO STAIRWELL SERVING RESIDENTIAL ABOVE
5. YARD ACCESS TO CAR PARK AND BIN STORES OUTWITH SITE
6. SEATED PATIO AREA WITH EXTERNAL LIGHTING

BID form

For Purchase of 43 S. 100 W. building / property
Vernal, UT

Caden Mayberry and Shame Mayberry
Name / Business

363 East Main, Suite #202
Address, CSZ

Caden Mayberry
Contact person

Title

Caden@mayberryinsurance.com
Email

435-219-1054
Cell phone

Total Purchase Amount: \$85,059.00

Proposed Closing Date: July 31st, 2023

Additional considerations or comments: _____

- ☒ I acknowledge that I have read and reviewed the entire Request for Bid.
☒ I understand the property is currently zoned CC1 - Central Commercial.
☒ I recognize that earnest money of \$5,000 will be required at the time of signing the purchase contract.
☒ I have arranged sufficient financial resources to complete this transaction.

Method of financing: Cash

Caden Mayberry
Authorized signature

Shame Mayberry

5-5-2023
Date
5-5-2023

BID form

For Purchase of 43 S. 100 W. building / property
Vernal, UT

Vance & Sonja Norton/VNS Investments LLC
Name / Business

P.O. Box 14, Vernal, UT 84078
Address, CSZ

Vance or Sonja Norton
Contact person

Owners
Title

vancenorton@gmail.com
Email

806-508-5505
Cell phone

Total Purchase Amount: \$101,900

Proposed Closing Date: June 15, 2023

Additional considerations or comments: Improvements through the
Downtown Community Reinvestment Area to include paving to the
North, East & South
side of building

- ☒ I acknowledge that I have read and reviewed the entire Request for Bid.
- ☒ I understand the property is currently zoned CC1 - Central Commercial.
- ☒ I recognize that earnest money of \$5,000 will be required at the time of signing the purchase contract.
- ☒ I have arranged sufficient financial resources to complete this transaction.

Method of financing: Cash/conventional loan

Sonja Norton
Authorized signature

5-4-23
Date

1. 1933 To London and Wright was

entirely new, and the first time the word "entirely" was used in the history of the world.

1. The first step in the process of identifying a problem is to define the problem. This involves identifying the symptoms of the problem and determining the scope of the problem. Once the problem has been defined, the next step is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the underlying causes. Once the causes have been identified, the next step is to develop a plan to address the problem. This involves identifying the actions that need to be taken to address the problem and determining the resources that will be needed to implement the plan. Finally, the last step in the process is to implement the plan and monitor the results. This involves putting the plan into action and tracking the progress of the plan to ensure that the problem is being addressed effectively.

[illegible]

BID form

For Purchase of 43 S. 100 W. building / property
Vernal, UT

Lori Cannon / Lone Tree Acupuncture
Name / Business

43 S. 100 W.

Address, CSZ

Lori Cannon

Contact person

Owner

Title

lone tree acupuncture@gmail.com
Email

435. 828. 5674
Cell phone

Total Purchase Amount: \$ 101,500.⁰⁰

Proposed Closing Date: 31 July 2023

Additional considerations or comments: _____

- ☒ I acknowledge that I have read and reviewed the entire Request for Bid.
☒ I understand the property is currently zoned CC1 - Central Commercial.
☒ I recognize that earnest money of \$5,000 will be required at the time of signing the purchase contract.
☒ I have arranged sufficient financial resources to complete this transaction.

Method of financing: Bank Loan

Lori Cannon
Authorized signature

5 May 2023
Date

ATTACHMENT A

Legal Description of Parcel 5:

BEGINNING AT A POINT ON THE WEST LINE OF SAID BLOCK 11, PLAT "A", VERNAL CITY, LYING SOUTH 02° 13' 21" EAST ALONG SAID WEST LINE 163.17 FROM THE NORTHWEST CORNER OF SAID BLOCK 11; AND RUNNING THENCE NORTH 87° 17' 03" EAST 53.11 FEET; THENCE SOUTH 02° 38' 35" EAST 49.44 FEET; THENCE SOUTH 87° 19' 31" WEST 53.48 FEET TO SAID WEST LINE OF BLOCK 11; THENCE ALONG SAID WEST LINE NORTH 02° 13' 21" WEST 49.40 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 2,635 SQUARE FEET OR 0.060 ACRE, MORE OR LESS.

photos of sewer ambulance to surplus

1 message

Keith Despain <kdespain@vernalcity.org>
To: Roxanne Behunin <rmbehunin@vernalcity.org>

Tue, May 16, 2023 at 11:09 AM

Roxanne,
Here are a few photos of the camera van. If you want something more specific, let me know.







Keith Despain
Public Works Director
435-790-3913



-

RESOLUTION NO. 2023-05

A RESOLUTION AMENDING THE PRESCRIBING THE TIME AND PLACE FOR HOLDING THE REGULAR MEETINGS OF THE VERNAL CITY PLANNING COMMISSION FOR 2023.

BE IT ORDAINED BY THE CITY COUNCIL OF VERNAL CITY, UTAH:

SECTION 1. TIME AND PLACE OF REGULAR MEETING OF THE VERNAL CITY PLANNING COMMISSION. The Planning Commission of Vernal City will conduct its regular meetings for 2023 on the second Tuesday of every month beginning June, 2023, such regular meetings to commence at 6:00 p.m. in the Vernal City Council Chambers at 374 East Main, Vernal, Utah.

SECTION 2. SEVERABILITY. The provisions of this resolution shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid, it shall not affect any other provision of this resolution or the application in a different circumstance.

SECTION 4. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption by a majority of the City Council.

PASSED, AND ADOPTED this 17th day of May, 2023.

Doug Hammond, Mayor

ATTEST:

Roxanne Behunin, City Recorder

**VERNAL
RESOLUTION 2023-06**

**A RESOLUTION OF THE VERNAL CITY COUNCIL AMENDING THE VERNAL
CITY PERSONNEL POLICIES AND PROCEDURES AMENDING SECTIONS
4.01.030 - PAY FOR PERFORMANCE INCREASES, 4.02.030 - CONTROLS AND
4.02.040 - PROCESS.**

WHEREAS, the City Council finds it necessary to update the City's "Pay for Performance " program.

NOW THEREFORE, be it ordained by the Council of the Vernal, in the State of Utah, as follows:

SECTION 1: AMENDMENT “Section 4.01.030 Pay For Performance Increases.” of the Vernal Personnel Manual is hereby *amended* as follows:

A M E N D M E N T

Section 4.01.030 Pay For Performance Increases.

- A. Based on the results of the annual or probationary performance evaluation, an employee may be considered for a pay increase in his hourly rate or monthly salary. Increases in the employee's hourly rate or monthly salary shall accompany evaluation reports for each employee only at the following periods and in accordance with the policies of the evaluation system:
 - 1. Full-time employees, part-time employees, and special program employees: at the conclusion of the employee's ~~one-year anniversary~~ initial probationary period as a full-time, part-time or special program employee and then each year thereafter as approved in the annual budget. An employee hired from the reappointment register of the City shall only be required to meet the ~~one-year~~ cumulative employment one time.
 - 2. Upon rehire of seasonal employees, based on the last performance evaluation completed at the conclusion of the previous season, or at a one (1) year anniversary of employment with the City of the employee.
- B. An employee who has reached the top of his wage range may ~~shall~~ be eligible for the same adjustment in his wage as is used in the adjustment to the City's pay scale as approved by the City Council, provided the employee receives at a minimum a “meets job expectations” rating in the performance evaluation.
- C. "Pay for Performance" increases shall be administered in accordance with the guidelines of the Performance Evaluation System as provided in the annual budget of the City.
- D. At the time that the employee becomes eligible for a pay-for-performance increase at

the end of the initial probationary period date~~at his one-year anniversary date~~, the increase shall be administered as follows:

1. The employee shall receive the same adjustment to his wage as was approved by the City Council for other similar positioned employees during the past year. The adjustment is calculated back to the date of the other similar positioned employees.
2. Effective at the end of the initial probationary period~~one-year anniversary~~ date, the employee shall receive the difference between the pay adjustment given to similar positioned employees ~~+~~ and the total performance pay increase based on the results of the performance evaluation. (Amended 11/03/2004, Res.2004-15, 09/07/2005, Res. 2005-15 and 12/17/2014, Res. 2014-21)

SECTION 2: **AMENDMENT** "Section 4.02.030 Controls." of the Vernal Personnel Manual is hereby *amended* as follows:

AMENDMENT

Section 4.02.030 Controls.

- A. Although "Pay for Performance" provides the supervisor and manager with discretion in compensating employees based on their performance, controls are built into the system to protect its integrity while still giving managers and supervisors latitude in determining compensation increases that are given to employees based on their good performance.
- B. Every year, the City Manager will recommend to the City Council a maximum percent to be considered for salary increases, utilizing the "Pay for Performance" system. The City Manager's office will be responsible for the maintenance of the performance evaluation program and the budgetary control of the program during the fiscal year.
- C. Another important factor in determining the amount of increase given to each employee will be based on how far the employee has progressed in his or her individual wage or salary range. ~~The distance an employee has progressed in his salary range will limit any increase in wage or salary that will be afforded to that employee as part of the "Pay for Performance" system.~~ If an employee has reached 100% of his salary range, then no merit increase will be afforded. However, the employee may receive an adjustment to his wage as provided in Section 4.01.030 of this manual. ~~Likewise, an employee who is at the beginning of his salary range will have the opportunity to receive the maximum merit increase as allowed.~~
- D. The key to the effective administration of this performance evaluation system will be communication. How the system works, what the employee expectations are, what the management expectations are, progress report procedures, what the performance standards are, etc., must be discussed with the employees on a continual basis. The employee concerns and observations must be brought up and dealt with for the system

to be successful. Discussions must be on-going in order to improve the system for the future. (Amended 11/03/2004, Res.2004-15 and 09/07/2005, Res. 2005-15)

SECTION 3: **AMENDMENT** "Section 4.02.040 Process." of the Vernal Personnel Manual is hereby *amended* as follows:

A M E N D M E N T

Section 4.02.040 Process.

- A. The performance evaluation report program provides critical feedback on an employee's performance. In its current form, it is comprised of personnel evaluations which are described as follows:
 - 1. The Performance Evaluation Report. The performance evaluation report is comprised of several documents and establishes specific performance factors, totaling a maximum of 5-100 points. Each particular factor on the evaluation sheet is more specifically defined by sub-factors which are scored by the evaluator. The evaluator then will average the sub-factors for the final score of each factor ~~which is placed in the box to the left of the performance factor.~~ Each score is accompanied by a written justification in the "comments and goals" section of each factor.
- B. An employee receiving an unsatisfactory performance evaluation shall be automatically placed on a 6 month probationary status, with another performance evaluation being made at the conclusion of the 6 month probationary period or before. If performance does not improve, the probationary period may be extended or further disciplinary action may be taken.
- C. Goals and Training. Following the completion of the performance evaluation process, the evaluator will be asked to establish goals and determine appropriate training needs for each employee. These goals and training needs are to be completed with the employee acknowledging, in writing, his commitment to work on these goals and to receive the training. (Amended 11/03/2004, Res.2004-15 and 08/07/2019, Res. 2019-17)

PASSED AND ADOPTED BY THE VERNAL COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Nicholas Porter	_____	_____	_____	_____
Councilmember Robin O'Driscoll	_____	_____	_____	_____
Councilmember Dave Everett	_____	_____	_____	_____
Councilmember Corey Foley	_____	_____	_____	_____
Councilmember Ted Munford	_____	_____	_____	_____

Presiding Officer

Attest

Doug Hammond, Mayor, Vernal

Roxanne Behunin, City Recorder,
Vernal



FRAUD RISK ASSESSMENT:

STATEMENT OF ETHICAL BEHAVIOR:

As a Board member I will be accountable and responsible in my duty to the Citizens of Vernal. I will follow the laws and regulations of my job. I will be professional in all my decisions, use the highest standard of conduct when dealing with issues and will be respectful of others.

MAYOR: DOUG HAMMOND

TED MUNFORD:

ROBIN O'DRISCOLL:

DAVID EVERETT:

NICHOLAS PORTER:

COREY FOLEY:

**Vernal City Corporation
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.1370000 - TRAVEL ROOM TAX REFUND						
CRYSTAL INN - MIDVALLEY	MULTIPLE INVOI	2841		HOTEL TAX	03/31/2023	135.20
10.2425000 - B.P. STATE SURCHARGE						
DIV OCCUPATIONL/PROF LIC	QUARTER ENDI			BUILDING PERMIT FEE SURCHARGE	04/28/2023	130.67
10.320-2200 - BUILDING PERMITS						
DIV OCCUPATIONL/PROF LIC	QUARTER ENDI			BUILDING PERMIT FEE SURCHARGE	04/28/2023	-19.60
10.350-5300 - JUSTICE COURT FINES - VERNAL						
VERNAL CITY JUSTICE COUR	VERNAL/UINTA			VERNAL COURT TRUST CARD PAYME	04/06/2023	70.05
VERNAL CITY JUSTICE COUR	VERNAL 04/10/2			VERNAL COURT TRUST CARD PAYME	04/10/2023	25.00
						\$95.05
10.350-5301 - STATE SURCHARGE - VERNAL						
UTAH STATE TREASURER	VERNAL MARC			ST SURCHARGE ON COURT FINES	04/04/2023	19,628.15
10.350-5310 - JUSTICE COURT FINES - UINTAH						
VERNAL CITY JUSTICE COUR	VERNAL/UINTA			UINTAH COURT TRUST CARD PAYME	04/06/2023	100.02
VERNAL CITY JUSTICE COUR	UINTAH 04/11/23			VERNAL COURT TRUST CARD PAYME	04/11/2023	400.52
VERNAL CITY JUSTICE COUR	UINTAH 04/12/23			VERNAL COURT TRUST CARD PAYME	04/12/2023	100.00
VERNAL CITY JUSTICE COUR	UINTAH 04/14/23			UINTAH COURT TRUST CARD PAYME	04/14/2023	287.82
						\$888.36
10.350-5311 - STATE SURCHARGE - UINTAH						
UTAH STATE TREASURER	UINTAH MARCH			ST SURCHARGE ON COURT FINES	04/04/2023	22,613.18
10.350-5321 - STATE SURCHARGE - NAPLES						
UTAH STATE TREASURER	NAPLES MARC			ST SURCHARGE ON COURT FINES	04/04/2023	5,022.41
10.401-2100 - BOOKS, SUBSCRIPT, MEMBERSHIPS						
UTAH LEAGUE OF CITIES & T	2023-2024 MEM	2815		Invoice	04/11/2023	8,744.00
10.401-2300 - TRAVEL & TRAINING						
	ST GEORGE 04/			MEALS 2023 ULCT CONFERENCE	04/12/2023	93.00
	ST GEORGE 04/			MILEAGE 2023 ULCT CONFERENCE	04/12/2023	528.19
	ST GEORGE 04-			MEALS 2023 ULCT CONFERENCE	04/17/2023	93.00
						\$714.19
10.401-3840 - LOCAL EVENT SPONSORSHIPS						
UINTAH BASIN JR STOCK SH	INVOICE	2832		2023UBJLS SPONSORSHIP	03/16/2023	750.00
10.401-3910 - SAFETY PROGRAM						
BASIN SPORTS ENTERPRISE	887101	2870		Gift Cards for Safety Program	04/05/2023	1,000.00
10.401-4600 - MISCELLANEOUS SERVICES						
DAVIS FOOD AND DRUG	259366	2871		Food for City Council Meeting	04/05/2023	57.97
DAVIS FOOD AND DRUG	00259370	2879		Meeting food	04/07/2023	23.72
						\$81.69
10.413-2300 - TRAVEL & TRAINING						
	ST GEORGE 04/	2860		Per Diem GFOA Conference	04/06/2023	177.00
10.413-2400 - OFFICE EXP, SUPPLIES, POSTAGE						
SMITH'S FOOD & DRUG	067878	2877		CANDY FOR DINA'S EASTER BASKET	04/17/2023	10.29
SMITH'S FOOD & DRUG	067878	2877		MINUS TAX	04/17/2023	-0.30
STAPLES	3535332371	2888		BLACK & WHITE FILE FOLDERS	04/07/2023	17.20
STAPLES	3535332371	2888		HP 30XHI-YIELD BLACK	04/07/2023	82.11
STAPLES	3535332372	2890		8X11.5 COPY PAPER SC IP	04/07/2023	78.76
STAPLES	3535332373	2889		CANON 057 HY BLACK TONER CART	04/07/2023	170.04
						\$358.10
10.413-3100 - PROFESSIONAL SERVICES						
Entrust Recovery LLC	003	2844		C.C. Processing/ Utility Rate Structure Pr	03/31/2023	990.00
Entrust Recovery LLC	004	2973		Entrust - Credit Card Processing Project	04/17/2023	247.50
Entrust Recovery LLC	004	2973		Entrust Presentations - Purchasing	04/17/2023	67.50
Entrust Recovery LLC	004	2973		Entrust Recovery - Sales Tax Research	04/17/2023	371.50
						\$1,676.50
10.414-3120 - PUBLIC DEFENDER SERVICES						
FLORES LAW P.C.	327			INDIGENT SERVICES	07/21/2022	160.00
FLORES LAW P.C.	294			INDIGENT SERVICES	09/28/2022	220.00
FLORES LAW P.C.	298			INDIGENT SERVICES	10/04/2022	70.00
FLORES LAW P.C.	308			INDIGENT SERVICES	12/15/2022	130.00
FLORES LAW P.C.	311			INDIGENT SERVICES	12/16/2022	270.00
FLORES LAW P.C.	314			INDIGENT SERVICES	12/16/2022	240.00
FLORES LAW P.C.	315			INDIGENT SERVICES	12/16/2022	320.00
FLORES LAW P.C.	328			INDIGENT SERVICES	12/20/2022	320.00
FLORES LAW P.C.	331			INDIGENT SERVICES	03/03/2023	120.00
SAM, REYNOLDS & VAN OOS	APRIL 2023			INDIGENT DEFENSE ATTORNEY	04/27/2023	4,000.00
						\$5,850.00
10.415-2200 - PUBLIC NOTICES						
COLUMN SOFTWARE, PBC	E2CAD63E-0004	2828		Invoice for Trail Ad	03/29/2023	148.10
10.415-2300 - TRAVEL & TRAINING						
BEHUNIN, ROXANNE	SALT LAKE 04/3	3039		MEALS AND MILEAGE	04/28/2023	305.94
BENNION, QUINN	ST GEORGE 04/			MEALS 2023 ULCT CONFERENCE	04/12/2023	160.00
						\$465.94

**Vernal City Corporation
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.415-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	28.76
STRATA NETWORKS	7810728-0323			MONTHLY PHONE SERVICE	03/31/2023	229.75
STRATA NETWORKS	V898171 - 0323			TIE LINE	03/31/2023	1,413.79
						\$1,672.30
10.415-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		City Manager - Fuel March	04/17/2023	101.71
10.415-3100 - PROFFESIONAL SERVICES						
Entrust Recovery LLC	003	2844		CIP, Presentations / Projects	03/31/2023	315.00
Entrust Recovery LLC	003	2844		Coordination Meetings / Project Updates	03/31/2023	293.00
Entrust Recovery LLC	003	2844		Grant Research Project - Entrust Recove	03/31/2023	1,508.00
Entrust Recovery LLC	003	2844		Social Media/ Website - Entrust	03/31/2023	428.00
Entrust Recovery LLC	004	2973		Entrust - Presentations	04/17/2023	67.50
Entrust Recovery LLC	004	2973		Coordination Meetings - Entrust Recover	04/17/2023	495.00
Entrust Recovery LLC	004	2973		Grant Research - Entrust Recovery	04/17/2023	45.00
Entrust Recovery LLC	004	2973		Social Media/ Website	04/17/2023	1,125.00
						\$4,276.50
10.415-4655 - PERSONNEL CDL TRAINING/TESTING						
LOUMIS CDL TESTING	2454	2827		CDL INSTRUCTION- CHAD MAJORS	03/29/2023	3,800.00
LOUMIS CDL TESTING	2454	2827		CDL INSTRUCTION - RHETT WHITMIR	03/29/2023	3,800.00
						\$7,600.00
10.416-2500 - EQPMT: SUPPLIES & MAINTENANCE						
BASIN CLEANING SYSTEMS	4524	2065		WINDOW SUPER CONCENTRATE	01/10/2023	21.78
MAIN STREET AUTO PARTS	176932	2963		Alternator Bearing	03/14/2023	16.14
MAIN STREET AUTO PARTS	176932	2963		M Trans CNT Shaft Brg	03/14/2023	76.94
						\$114.86
10.416-2600 - BLDG & GRNDS: SUPPLIES & MAINT						
AIRGAS USA, LLC.	8131505366	2953		welder gas for woodshop	04/13/2023	44.94
ALLRED'S YARD & GARDEN, L	1	2950		One pallet of Bark for main bld	04/11/2023	369.85
BASIN RENTAL, INC.	164831	2955		Lawn rake	04/12/2023	20.00
BEERS HARLEY-DAVIDSON	66000	2866		PARTS FOR 4WHEELER	03/29/2023	105.68
DAVIS FOOD AND DRUG	259370	2878		Break Room supplies	04/07/2023	32.32
JONES PAINT AND GLASS	VNI0101461	2848		Paint supplies	04/03/2023	7.74
JONES PAINT AND GLASS	VNI0101672	2891		Paint main bld	04/10/2023	119.77
JONES PAINT AND GLASS	VNI0102100	3035		masking and brush	04/24/2023	22.08
LOWE'S	6540608	2862		Electrical parts	01/12/2023	38.23
LOWE'S	5887063	2863		Paint and headlamp	02/08/2023	34.15
LOWE'S	89145	3027		Range hood for breakroom	03/29/2023	380.93
LOWE'S	93077776	2836		Paint samples Quinn off.	03/31/2023	15.63
LOWE'S	496153369	2861		paint sample Quinn	04/03/2023	5.21
LOWE'S	6643863	2864		Bondo hardener	04/04/2023	6.64
LOWE'S	02368	2936		downspout for white house	04/10/2023	52.01
LOWE'S	06262	2937		bondo for Raptor	04/11/2023	31.03
LOWE'S	89834	3028		range hood flue extender for breakroom	04/13/2023	251.75
LOWE'S	02626	2987		Stucco color and sand for Raptor project	04/17/2023	16.97
LOWE'S	76843	3017		Quinn paint	04/17/2023	108.16
MILT'S ACE HARDWARE	172891	2838		LED 100W	03/22/2023	19.99
MILT'S ACE HARDWARE	172899	2837		Wallplate and Fasteners	03/22/2023	2.94
MILT'S ACE HARDWARE	173132	2939		Liquid plumber	04/06/2023	4.69
MILT'S ACE HARDWARE	173152	2938		Drain liquid opener	04/07/2023	11.68
MILT'S ACE HARDWARE	173156	2892		Spray paint Raptor	04/07/2023	28.57
MILT'S ACE HARDWARE	173287	2989		carbon monoxide detector	04/14/2023	35.99
MILT'S ACE HARDWARE	173343	3015		pointer trowel	04/18/2023	4.09
MILT'S ACE HARDWARE	173390	3034		extension cord	04/19/2023	13.68
PROTECTION PLUS, LLC.	9738	3014		Monitoring company	01/18/2023	135.00
SIMPER SUPPLY COMPANY	5226	2952		plate steel dino	04/12/2023	112.98
STANDARD PLUMBING SUPP	TRMX87	2867		co alarm for mech room	04/05/2023	44.99
SWAIN'S, INC.	13263986	2868		key copy	02/27/2023	4.00
SWAIN'S, INC.	13264252	3016		4 wheeler keys	04/18/2023	11.00
TJ'S PRODUCTIONS INC	19802	3038		For sale sign for 43 s. 100 w	04/24/2023	70.00
TURNER LUMBER, INC.	50712/1	2893		Sanding sponge	04/07/2023	7.78
WEST END CLEANERS, INC.	54785	2988		rug rental and cleaning PO #54785, #54	04/01/2023	224.25
						\$2,394.72
10.416-2602 - WALKING PARK						
ROCKY MOUNTAIN POWER	800W45N-0423			WALK PARK FEATURE	03/30/2023	20.83
ROCKY MOUNTAIN POWER	811W5N-0423			WALK PARK STORAGE	03/30/2023	124.66
						\$145.49
10.416-2660 - BLDG: SMALL PROJECTS						
	VER2023032100	2902		CDL liscense fee to be rei	04/10/2023	52.00
10.416-2700 - UTILITIES - PUBLIC WORKS						
DOMINION ENERGY	PW - 0323			PW GAS	03/21/2023	1,430.76
DOMINION ENERGY	45S100W-0323			RENTAL GAS	03/24/2023	37.49
DOMINION ENERGY	DECOR - 0323			DECOR GAS	03/24/2023	620.52
DOMINION ENERGY	FAB-0323			FABRICATION SHOP	03/24/2023	392.15
DOMINION ENERGY	SEWER - 0323			SEWER GAS	03/24/2023	638.89

**Vernal City Corporation
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
DOMINION ENERGY	SHED - 0323			SHED GAS	03/24/2023	404.72
G & H GARBAGE SERVICE	MARCH 2023			PUBLIC WORKS	04/13/2023	179.30
ROCKY MOUNTAIN POWER	78N5E-0323			MONTHLY ELECTRIC SERVICE	03/27/2023	774.74
ROCKY MOUNTAIN POWER	45S100W-0323			RENTAL	03/28/2023	230.45
ROCKY MOUNTAIN POWER	495WMN-0323			MONTHLY ELECTRIC SERVICE	03/28/2023	55.16
ROCKY MOUNTAIN POWER	543EMN#B-0423			FABRICATION SHOP	04/20/2023	128.69
VERNAL CITY UTILITIES	10002101-0323			48 N 500 E	03/31/2023	43.80
VERNAL CITY UTILITIES	10002301-0323			MONTHLY WATER SERVICE	03/31/2023	77.50
VERNAL CITY UTILITIES	26115100-0323			MONTHLY WATER SERVICE	03/31/2023	82.50
VERNAL CITY UTILITIES	26115200-0323			MONTHLY WATER SERVICE	03/31/2023	48.80
VERNAL CITY UTILITIES	26115300-0323			MONTHLY WATER SERVICE	03/31/2023	77.50
						\$5,222.97
10.416-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	29.36
10.416-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Facilities Fuel Costs March	04/17/2023	313.82
10.416-3100 - PROFESSIONAL SERVICES						
Entrust Recovery LLC	004	2973		Entrust Recovery - T-Rex Design	04/17/2023	338.00
RELADYNE WEST LLC	0926105-IN	2575		Diesel for generator	02/01/2023	3,199.30
	VER2023041000	2903		skills test CDL	04/10/2023	78.00
						\$3,615.30
10.416-3810 - OTHER RENT: MUN BLDG AUTH						
DOMINION ENERGY	374EMN - 0323			CITY BUILDING GAS	03/24/2023	4,009.66
DOMINION ENERGY	OFFICE-0323			OFFICE GAS	03/24/2023	699.69
G & H GARBAGE SERVICE	MARCH 2023			CITY HALL	04/13/2023	89.65
ROCKY MOUNTAIN POWER	447EMN-0323			OFFICE ELECTRIC	03/28/2023	630.15
ROCKY MOUNTAIN POWER	374EMN-0423			CITY BUILDING	04/18/2023	4,337.46
VERNAL CITY UTILITIES	10121001-0323			MBA WATER	02/28/2023	49.90
VERNAL CITY UTILITIES	10137007-0323			CITY BUILDING	03/31/2023	117.90
						\$9,934.41
10.416-3830 - INNOVATION HUB						
G & H GARBAGE SERVICE	MARCH 2023			INNOVATION HUB	04/13/2023	89.65
10.416-4521 - UNIFORMS						
BASIN SPORTS ENTERPRISE	886852	2826		84.00	03/28/2023	84.00
BASIN SPORTS ENTERPRISE	886992	2853		174.99	03/29/2023	174.99
						\$258.99
10.416-5012 - Emergency Generator						
WHEELER MACHINERY COMP	MS000041027	2834		EC4647 Generator -Inv: 41027	04/06/2023	65,024.09
10.416-5505 - Walking Park Pump						
GRAINGER - DEPT 863542908	9665271038	2876		Walking park pump single phase	04/05/2023	4,044.86
10.418-1110 - PLANNING BOARD COMPENSATION						
	PLANNING 03/2			PLANNING COMMISSON MEETING	03/28/2023	75.00
	PLANNING 03-2			PLANNING COMMISSON MEETING	03/28/2023	75.00
	PLANNING 04/11			PLANNING COMMISSON MEETING	04/11/2023	75.00
	PLANNING 03/2			PLANNING COMMISSON MEETING	03/28/2023	75.00
	PLANNING 04/11			PLANNING COMMISSON MEETING	04/11/2023	75.00
	PLANNING 04/11			PLANNING COMMISSON MEETING	04/11/2023	75.00
	PLANNING 03/2			PLANNING COMMISSON MEETING	03/28/2023	75.00
	PLANNING 04/11			PLANNING COMMISSON MEETING	04/11/2023	75.00
	PLANNING 03/2			PLANNING CCOMMISSION COMPENSA	03/28/2023	75.00
	PLANNING 04/11			PLANNING COMMISON MEETING	04/11/2023	75.00
						\$750.00
10.418-2300 - TRAVEL & TRAINING						
	ST GEORGE 04/			MEALS 2023 ULCT CONFERENCE	04/12/2023	160.00
10.418-2400 - OFFICE EXP, SUPPLIES, POSTAGE						
STAPLES	3535403245	2906		Office Supplies	04/10/2023	181.40
STAPLES	3536093112	2947		Boxes	04/11/2023	165.98
						\$347.38
10.418-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	-8.47
10.418-2805 - AT&T DATA						
A T & T MOBILITY	PLANNING-0323			I PAD SERVICE	03/22/2023	219.28
10.418-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		P&Z Fuel costs March	04/17/2023	59.52
10.418-3100 - PROFESSIONAL SERVICES						
Entrust Recovery LLC	003	2844		Code Enforcement Project From Entrust	03/31/2023	45.00
Entrust Recovery LLC	003	2844		Zoning Research - Entrust Recovery	03/31/2023	225.00
Entrust Recovery LLC	004	2973		Research Entrust Recovery-	04/17/2023	371.50
Entrust Recovery LLC	004	2973		Zoning Research - Entrust	04/17/2023	405.00
Entrust Recovery LLC	004	2973		Grease Trap Incentives	04/17/2023	180.00
						\$1,226.50
10.418-3180 - IMPACT FEE STUDY						
CRS CONSULTING ENGINEER	33071 AND 3295	2746		Impact Fee Study - Invoice #32959	03/08/2023	13,032.25

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CRS CONSULTING ENGINEER	33071 AND 3295	2746		Impact Fee Study - Invoice# 33071	03/08/2023	3,030.00
CRS CONSULTING ENGINEER	33398	2872		Develop Capital Facilities Plan & Water/S	04/05/2023	3,907.50
						\$19,969.75
10.418-4550 - SOFTWARE & UPGRADE EXPENSE						
UINTAH COUNTY RECORDER	62862	2852		INTERNET CHARGES	04/01/2023	10.00
UINTAH COUNTY RECORDER	62862	2852		ADDITIONAL PAGES	04/01/2023	2.60
UINTAH COUNTY RECORDER	62862	2852		#62636 ADDITIONAL PAGES	04/01/2023	1.70
						\$14.30
10.419-3100 - PROFESSIONAL SERVICES						
Entrust Recovery LLC	003	2844		Texting Project - Entrust Recovery	03/31/2023	203.00
Entrust Recovery LLC	004	2973		Texting / Phone System - Entrust Recove	04/17/2023	540.00
STRATA NETWORKS	7810728-0323			BROADBAND	03/31/2023	384.96
UINTAH COUNTY RECORDER	62696	2851		INTERNET CHARGES	04/01/2023	10.00
						\$1,137.96
10.419-4550 - SOFTWARE & UPGRADE EXPENSE						
A T & T MOBILITY	287249903376X	2855		ATT Mobile Hot Spot	04/04/2023	43.23
10.420-2300 - TRAVEL & TRAINING						
	ST GEORGE 04/			JUDGES CONF MEALS/MILEAGE	04/17/2023	158.00
	ST GEORGE 04/			JUDGES CONF MEALS/MILEAGE	04/17/2023	482.04
						\$640.04
10.420-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	23.37
UINTAH COUNTY AUDITOR	CA1014	2880		2023 County Telecom 1st quarter	04/07/2023	1,384.78
						\$1,408.15
10.420-3100 - PROFESSIONAL SERVICES						
ANDERSEN LANG SVCS INC	231000154 04/04			INTERPRETER SPANISH	04/04/2023	52.00
ANDERSEN LANG SVCS INC	231000136 04/11			INTERPRETER SPANISH	04/11/2023	52.00
ANDERSEN LANG SVCS INC	23100136 04/11/			INTERPRETER SPANISH	04/11/2023	52.00
						\$156.00
10.420-4510 - JURY & WITNESS FEES						
DAVIS FOOD AND DRUG	01-1333357			JURY TRIAL FOOD	04/25/2023	97.21
10.421-2300 - TRAVEL & TRAINING						
	WENDOVER NV			MEALS UGIA CONFERENCE UBNSF	04/11/2023	164.00
	SNOWBIRD 05/1			MEALS 2023 CJC SYMPOSIUM	04/28/2023	95.00
	SNOWBIRD 05/1			MEALS 2023 CJC SYMPOSIUM	04/28/2023	95.00
	BANNING CA 04/			MEALS PICK UP NEW K9	04/11/2023	216.00
	BANNING CA 04/			MEALS NEW K9 PICKUP	04/11/2023	216.00
	SANDY 05/07/23			MEALS K9 TRAINING	04/28/2023	888.00
	ROOSEVELT 04/			MEALS K9 CONFERENCE AND TRAINI	04/21/2023	30.00
						\$1,704.00
10.421-2400 - OFFICE EXP, SUPPLIES, POSTAGE						
STAPLES	3534004350	2943		Inv 3534004350 Toner, tape, pens	03/27/2023	392.86
STAPLES	3534442179	2945		Staples INV 3534442179 Metallic marker	03/30/2023	12.64
STAPLES	3534442180	2944		INV 3534442180 Blk toner fingerprint pri	03/30/2023	211.62
STAPLES	3535178300	2946		Staples INV 3535178300 Hvy duty Sani-t	03/30/2023	118.24
STAPLES	3535598040	3003		Staples Summary Inv 8069935460 Toner	04/14/2023	567.45
WAL-MART CAPITAL ONE	595807458	2787		Walmart break room supplies	03/22/2023	116.49
						\$1,419.30
10.421-2500 - EQPMT: SUPPLIES & MAINTENANCE						
BASIN COLLISION REPAIR	17275	2978		Lower molding black	03/14/2023	189.37
BASIN COLLISION REPAIR	17275	2978		LT outer cover w/o tremor	03/14/2023	29.95
BASIN COLLISION REPAIR	17469	2985		Cover	04/06/2023	29.43
SAFELITE FULFILLMENT, INC	03867-8566	2980		Windshield replacement	04/11/2023	809.57
						\$1,058.32
10.421-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Police Fuel Costs -March	04/17/2023	7,027.87
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Police Fuel	04/17/2023	160.00
						\$7,187.87
10.421-3600 - EDUCATION						
MOUNTAIN AM CREDIT UNIO	BLUE TO GOLD			REFUND ON KEITH CAMPBELL CARD	03/07/2023	-500.00
ROOSEVELT CITY POLICE OF	04/20/2023	3018		Roosevelt Police Officers Assoc. K9 train	04/20/2023	100.00
						(\$400.00)
10.421-3700 - MAINTENANCE AGREEMENTS						
A T & T MOBILITY	287284711271X0	2886		March Air cards	03/20/2023	1,041.04
10.421-3820 - CHILD ABUSE PROGRAM						
UINTAH COUNTY	2023-1	2912		CJC Forensic Interview Specialist Wage/	03/29/2023	497.88
10.421-3822 - DARE/NOVA PROGRAM						
N.O.V.A. PRINCIPLES FOUND	1724	2797		NOVA shipping expenses	03/21/2023	11.77
10.421-4510 - SPECIAL PUBLIC SAFETY						
VERNAL FIRE EXTINGUISHER	19901	3019		Vernal Fire Extinguisher recharge/refill 2	04/20/2023	84.00
10.421-4513 - CANINE EXPENSE						
INTERMOUNTAIN FARMERS A	1018662509	2798		IFA invoice 36850959 Dog food and vita	03/23/2023	81.98

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INTERMOUNTAIN FARMERS A	1018757975	2915		IFA - Supplies for Oldham K9	04/10/2023	960.34
						\$1,042.32
10.421-5005 - 800 MEGAHERTZ RADIO/CAMERAS						
SYSTEMS COMMUNICATION	3177	2917		Syscom Watchguard Installation VIN 316	03/03/2023	499.00
SYSTEMS COMMUNICATION	3183	2918		Syscom removal of old dash camera VIN	03/08/2023	150.00
SYSTEMS COMMUNICATION	3193	2919		Syscom Install Watchguard VIN 3155	03/10/2023	499.00
SYSTEMS COMMUNICATION	3204	2920		Syscom dash cam removal VIN 3161	03/15/2023	150.00
SYSTEMS COMMUNICATION	3205	2921		Syscom Installation of Watchguard VIN 3	03/15/2023	499.00
SYSTEMS COMMUNICATION	3221	2922		Syscom dash cam removal VIN 3154	03/21/2023	150.00
SYSTEMS COMMUNICATION	3222	2923		Syscom Watchguard installation VIN 315	03/21/2023	499.00
SYSTEMS COMMUNICATION	3223	2924		Syscom dash cam removal VIN 3158	03/23/2023	150.00
SYSTEMS COMMUNICATION	3224	2925		Syscom Watchguard installation VIN 315	03/23/2023	499.00
SYSTEMS COMMUNICATION	3231	2926		Syscom dash cam removal VIN 3162	03/28/2023	150.00
SYSTEMS COMMUNICATION	3232	2927		Syscom Watchguard installation VIN 316	03/28/2023	499.00
VEHICLE LIGHTING Solutio	12400	2916		Watchguard and K9 system install	03/21/2023	1,614.42
						\$5,358.42
10.423-2800 - CELL PHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	25.27
10.423-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		v.A. Fuel - March	04/17/2023	48.93
10.423-4521 - UNIFORMS						
	REIMBURSEME	3008		uniform allowance/shoes	04/19/2023	58.80
10.441-2300 - TRAVEL & TRAINING						
CRYSTAL INN - MIDVALLEY	MULTIPLE INVOI	2841		Hotel Stay for Asphalt Conference	03/31/2023	1,000.00
10.441-2500 - EQPMT: SUPPLIES & MAINTENANCE						
HOLLAND EQUIPMENT	23961	3002		Tube Broom for Sweeper Truck	04/11/2023	412.34
HOLLAND EQUIPMENT	23961	3002		Pelican Tube Broom For Sweeper Truck	04/11/2023	1,221.00
HOLLAND EQUIPMENT	23961	3002		Freight	04/11/2023	442.00
INTERMOUNTAIN FARMERS A	1018862874	3030		Summer work gloves for crew	04/24/2023	129.94
MAIN STREET AUTO PARTS	176386	2960		Electrical Connector	03/10/2023	37.04
MAIN STREET AUTO PARTS	176417	2961		Relay	03/10/2023	18.99
MAIN STREET AUTO PARTS	176658	2964		Door lock switch	03/13/2023	77.89
MAIN STREET AUTO PARTS	176658	2964		Freight	03/13/2023	15.65
MAIN STREET AUTO PARTS	180085	2965		Oil Filter	04/03/2023	13.32
MAIN STREET AUTO PARTS	181542	2959		Cabin Filter	04/11/2023	41.29
O'REILLY AUTOMOTIVE STOR	2974-443387	2970		Starter	04/03/2023	63.95
OWEN EQUIPMENT	00111042	2982		pad-hopper-rest	04/03/2023	19.16
OWEN EQUIPMENT	00111042	2982		pad-hopper wear	04/03/2023	31.00
OWEN EQUIPMENT	00111042	2982		clamp-hopr rest	04/03/2023	232.96
OWEN EQUIPMENT	00111042	2982		shipping	04/03/2023	30.36
OWEN EQUIPMENT	00111050	2984		Ay-front bumper	04/04/2023	128.66
OWEN EQUIPMENT	00111050	2984		Shipping	04/04/2023	30.96
SIMPER SUPPLY COMPANY	5176	2933		Parts for water tank and water truck	04/11/2023	676.00
SIMPER SUPPLY COMPANY	5539	2998		Pipe for flower watering truck	04/12/2023	206.39
SMITH POWER PRODUCTS, I	534185	2795		Hydraulic tank repair.	11/30/2022	3,673.71
STANDARD PLUMBING SUPP	TTQ011	2999		Parts for flower watering truck	04/17/2023	181.35
TJ'S PRODUCTIONS INC	19680	2969		Decal set	03/20/2023	24.95
						\$7,708.91
10.441-2600 - MAIN STREET EXPENSE						
ROCKY MOUNTAIN POWER	500N500WSS-03			500 N 500 W SPRINKLERS	03/28/2023	10.71
ROCKY MOUNTAIN POWER	MACU-0423			MACU GREEN	04/06/2023	10.49
ROCKY MOUNTAIN POWER	710W5S-0423			STORM RETENTION SPRINKLER	04/24/2023	10.49
ROCKY MOUNTAIN POWER	750W11S-0423			PARK SPRINKLERS	04/24/2023	10.71
						\$42.40
10.441-2603 - COBBLEROCK						
ROCKY MOUNTAIN POWER	11SVERN-0423			PARK LIGHTS	04/18/2023	148.09
10.441-2607 - MAINTENANCE - AGGIE BLVDE						
ROCKY MOUNTAIN POWER	21N1760W-0423			SPRINKLER CONTROLLER	04/10/2023	11.47
10.441-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	156.54
10.441-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Streets - Fuel - March	04/17/2023	3,346.67
10.441-4521 - UNIFORMS						
INTERMOUNTAIN FARMERS A	1018716018	2997		Gloves for Don Reese	04/03/2023	23.78
10.441-4530 - SPECIAL HIGHWAY SUPPLIES						
JONES PAINT AND GLASS	VNI0100818	2807		Gray Paint	03/08/2023	265.16
MILT'S ACE HARDWARE	173324	3000		Hose parts	04/17/2023	37.33
MILT'S ACE HARDWARE	173342	3001		Turnbuckle	04/18/2023	35.97
MORCON SPECIALTY INC	V186009	2932		Duro Flex Water Hose	04/11/2023	120.54
MORCON SPECIALTY INC	V186009	2932		1 foot mender	04/11/2023	6.15
MOUNTAIN AM CREDIT UNIO	WALMART02/21/	2842		Snacks for Snow Plow Crews working Ni	02/21/2023	128.99
STANDARD PLUMBING SUPP	TRYL47	2934		Split Key Rings	04/17/2023	14.95
						\$609.09

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10.441-4534 - SIDEWALK HAZARD REPAIR						
STEARNS CONSTRUCTION IN	E2317	2760		ADA upgrades at 1250 West Main	09/21/2022	4,587.50
STEARNS CONSTRUCTION IN	E2318	2761		ADA Upgrades 1250 West Main	09/21/2022	7,115.50
STEARNS CONSTRUCTION IN	E2319	2762		ADA Upgrades 1250 West Main	09/21/2022	6,084.00
						\$17,787.00
10.441-4536 - ADA SIDEWALK REPAIR						
STEARNS CONSTRUCTION IN	E 2306	2758		ADA upgrades 1250 West Main	09/21/2022	5,140.00
10.441-4630 - STREET ENHANCEMENTS						
STREET DECOR, INC.	34003	2809		Garland For Decorations	02/23/2023	6,993.78
10.441-4640 - STREET LIGHTING						
ROCKY MOUNTAIN POWER	LIGHTS-0323			STREET LIGHTS	03/27/2023	12,580.05
ROCKY MOUNTAIN POWER	1000WMN-0323			CROSSWALK	03/28/2023	10.26
ROCKY MOUNTAIN POWER	660W1S - 0323			CROSSWALK WARNING	03/28/2023	5.86
ROCKY MOUNTAIN POWER	730W1S-0423			CROSSWALK WARNING	04/14/2023	5.78
ROCKY MOUNTAIN POWER	815WMN-0423			T-REX LIGHTS	04/14/2023	5.66
ROCKY MOUNTAIN POWER	660W1S-0423			CROSSWALK WARNING	04/18/2023	5.78
ROCKY MOUNTAIN POWER	1030WMN-0423			CROSSWALK WARNING	04/21/2023	6.72
ROCKY MOUNTAIN POWER	1250W775S-042			STREET LIGHTS	04/21/2023	9.70
ROCKY MOUNTAIN POWER	2760WHWY40-0			BILLBOARD LIGHTS	04/24/2023	28.05
						\$12,657.86
10.441-5014 - Crack Sealer						
HOLLAND EQUIPMENT	23578	2810		Crack Sealer	03/27/2023	76,620.00
10.444-2500 - EQPMT: SUPPLIES & MAINTENANCE						
CRUS OIL INC	0098829	2972		DEF	03/30/2023	43.42
CRUS OIL INC	0098829	2972		5w30 oil	03/30/2023	312.60
CRUS OIL INC	0098829	2972		15w40 oil	03/30/2023	74.31
CRUS OIL INC	0098829	2972		Utah Recycled oil	03/30/2023	3.12
CRUS OIL INC	0098829	2972		Handling/Delivery Fee	03/30/2023	12.95
IBS INCORPORATED	808876-2	2977		Loctite .12 oz fast cure epoxy cup	03/10/2023	86.86
IBS INCORPORATED	811101-1	2976		Fender Washer Assortment	03/24/2023	109.95
IBS INCORPORATED	811101-1	2976		AA Duracell procell alkaline battery	03/24/2023	42.24
IBS INCORPORATED	811101-1	2976		9 Volt duracell procell alkaline battery	03/24/2023	37.41
IBS INCORPORATED	811101-1	2976		12GA 100FT black cross link wire	03/24/2023	80.46
IBS INCORPORATED	811101-1	2976		Freight	03/24/2023	19.91
MAIN STREET AUTO PARTS	180419	2949		Alarm	04/04/2023	81.98
						\$905.21
10.444-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	23.83
10.444-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Motorpool March Fuel	04/17/2023	160.20
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Fuel Costs March	04/17/2023	160.00
						\$320.20
10.444-4522 - SMALL TOOLS						
C-A-L RANCH STORES	9137/14	2966		Grinder	03/28/2023	129.99
C-A-L RANCH STORES	9137/14	2966		Grease gun	03/28/2023	229.99
						\$359.98
10.480-7337 - CONTRIB TO COUNTY: CEMETERY						
UINTAH COUNTY AUDITOR	CA1007	2894		2023 1st Quarter Cemetery Contribution	04/03/2023	8,385.88
21.400-2300 - TRAVEL						
	WENDOVER NV			MEALS UGIA CONFERENCE UBNSF	04/11/2023	164.00
21.400-4610 - MISCELLANEOUS SERVICES						
	CONFIDENTIAL			UBNSF CONFIDENTIAL FUNDS	04/12/2023	4,000.00
23.350-1040 - ASHLEY SPRINGS PROJ. - OUTSIDE						
TIMBERLINE ENGINEERING &	18174	2846		Easement for projects at Springs	04/03/2023	1,500.00
23.361-3005 - CIB LOAN - APRIL 2022						
SUNRISE ENGINEERING, INC.	0133285	2986		Engineering for Vernal Ave, 100 W, 200	04/17/2023	18,907.00
23.400-4014 - LAND ACQUISITION -						
BALLARD ENTERPRISES LLC	6319	2843		ASBESTOS ABATEMENT on SHOWALT	04/05/2023	17,998.75
34.400-2400 - OFFICE SUPPLIES						
FASTENAL COMPANY	UTVER93502			SAE F/W 3/8 Z	09/02/2021	3.50
FASTENAL COMPANY	UTVER93502			FLNG LK RED 3/8-16 Z	09/02/2021	3.50
FASTENAL COMPANY	UTVER93502			HCS 3/8-16 X 1.5 Z5	09/02/2021	3.50
						\$10.50
34.400-3100 - PROFESSIONAL & TECH SERVICES						
NORCO, INC.	36683745 AND 3	2884		Welding gas	04/07/2023	13.33
NORCO, INC.	36683745 AND 3	2884		WELDING GAS	04/07/2023	13.33
						\$26.66
34.400-4350 - EQUIPMENT - FUEL, GAS, AND OIL						
CRUS OIL INC	0096230	2974		DEF Drum	03/09/2023	211.20
CRUS OIL INC	0096230	2974		drum charge	03/09/2023	40.00
CRUS OIL INC	0096230	2974		handling/delivery fee	03/09/2023	12.95
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Airport Fuel - March	04/17/2023	2,456.92

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DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Airport Fuel - March	04/17/2023	160.00
						\$2,881.07
49.400-5525 - FACADE GRANT						
BLUE MOUNTAIN CONSTRUC	04/19/2023	3007		Vernal City FACADE Grant	04/25/2023	20,846.32
Possess Utah Land LLC	FACADE GRANT	3009		Vernal City Facade Grant 100% Portion	04/19/2023	13,178.40
Possess Utah Land LLC	FACADE GRANT	3009		Vernal City Facade Grant 40% portion	04/19/2023	12,060.74
Sisters Bloom Floral (Margo T.	FACADE GRANT	3006		Vernal City Facade Grant Reimbursemen	04/20/2023	2,081.18
						\$48,166.64
50.1311000 - WATER ACCOUNTS RECEIVABLE						
CLEGG, NATHAN & CHARE D	Refund: 1922801			Refund: 19228013 - CLEGG, NATHAN &	04/30/2023	379.92
50.2132000 - UTILITY DEPOSITS						
	RFD 15097003.0			Deposit Refund: 15097003 - SAMUELS,	04/04/2023	52.08
	RFD 28788802.0			Deposit Refund: 28788802 - SEPULVED	04/30/2023	78.60
						\$130.68
50.510-2400 - OFFICE EXP, SUPPLIES, POSTAGE						
FREEDOM MAILING SERVICE	45060	2901		UTILITY BILL PROCCESING	04/14/2023	419.53
50.510-2500 - EQPMT: SUPPLIES & MAINTENANCE						
HONNEN EQUIPMENT COMP	1463538	2967		Tooth	03/23/2023	264.70
HONNEN EQUIPMENT COMP	1463538	2967		Freight	03/23/2023	37.41
						\$302.11
50.510-2700 - UTILITIES						
ROCKY MOUNTAIN POWER	1495W5S-0423			PRESSURE RELIEF VALVE	04/07/2023	54.16
ROCKY MOUNTAIN POWER	390NVERN-0423			WATER FILL STATION	04/10/2023	106.44
ROCKY MOUNTAIN POWER	4876NMERK-042			PUMPING STATION ELECTRIC	04/12/2023	32.39
ROCKY MOUNTAIN POWER	1490W5N-0423			PRESSURE RELIEF VALVE	04/14/2023	24.38
ROCKY MOUNTAIN POWER	1495WMN-0423			PRESSURE RELIEF VALVE	04/14/2023	29.95
ROCKY MOUNTAIN POWER	440S35W-0423			WATER TANK	04/24/2023	21.48
						\$268.80
50.510-2800 - TELEPHONE						
STRATA NETWORKS	005286851			CELL PHONE	03/31/2023	234.24
50.510-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Water Fuel - March	04/17/2023	1,032.95
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Fuel Costs - March	04/17/2023	160.00
						\$1,192.95
50.510-3000 - TREATED WATER COST						
UINTAH WATER CONSERVAN	WT2022-34	2910		CUWCD WATER TREATMENT MARCH	04/11/2023	47,855.17
UINTAH WATER CONSERVAN	WT2022-34	2910		CUWCD FACILITY RESERVE	04/11/2023	5,090.98
						\$52,946.15
50.510-3100 - PROFESSIONAL SERVICES						
Entrust Recovery LLC	003	2844		Grease Trap Incentives Project - Entrust	03/31/2023	405.00
Entrust Recovery LLC	004	2973		Utility Project - Entrust	04/17/2023	247.50
						\$652.50
50.510-4504 - SPECIAL WATER SUPPLIES						
ASHLEY VALLEY WATER & SE	2102001-0323			MONTHLY WATER SERVICE	03/22/2023	29.00
GRISWOLD INDUSTRIES	863495	2698		mainline 1500 valve repair	02/24/2023	2,598.20
STANDARD PLUMBING SUPP	TTWN01	3013		Parts and tools for the 550	04/21/2023	603.09
						\$3,230.29
50.510-4535 - BLUE STAKES						
BLUE STAKES OF UTAH UTILI	UT202300842	2859		March Invoice	04/04/2023	62.26
50.520-2400 - OFFICE EXP, SUPPLIES, POSTAGE						
FREEDOM MAILING SERVICE	45060	2901		UTILITY BILL PROCCESING	04/14/2023	419.53
FREEDOM MAILING SERVICE	45060	2901		UTILITY BILL PROCCESING	04/14/2023	419.52
						\$839.05
50.520-2900 - FUEL						
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Sewer Fuel	04/17/2023	368.02
DEPT OF ADMINISTRATIVE S	F2309E00998	2975		Fuel - March	04/17/2023	160.00
						\$528.02
50.520-4517 - SEWER MANAGEMENT BOARD M & O						
ASHLEY VALLEY SEWER MAN	MARCH 2023			MAINTENCE AND OPERATIONS	04/20/2023	85,041.10
50.570-3100 - PROFESSIONAL SERVICES						
G & H GARBAGE SERVICE	MARCH 2023			RESIDENTIAL GARBAGE	04/13/2023	31,470.34
G & H GARBAGE SERVICE	MARCH 2023			RESIDENTIAL CANS	04/13/2023	4,213.30
						\$35,683.64
50.570-4535 - RECYCLOPS EXPENSE						
RECYCLOPS	MARCH 2023			RESIDENTIAL RECYCLING	04/13/2023	126.00
64.2221000 - FEDERAL WITHHOLDING PAYABLE						
INTERNAL REVENUE SERVIC	PR040923-11206			Federal Income Tax	04/14/2023	12,336.14
INTERNAL REVENUE SERVIC	PR042323-11206			Federal Income Tax	04/28/2023	11,295.09
						\$23,631.23
64.2222000 - STATE WITHHOLDING PAYABLE						
UTAH STATE TAX COMMISSIO	PR040923-557			State Income Tax	04/14/2023	7,266.65

**Vernal City Corporation
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
UTAH STATE TAX COMMISSIO	PR042323-557			State Income Tax	04/28/2023	6,640.49
						\$13,907.14
64.2223000 - F I C A PAYABLE						
INTERNAL REVENUE SERVIC	PR040923-11206			Social Security Tax	04/14/2023	20,963.84
INTERNAL REVENUE SERVIC	PR040923-11206			Medicare Tax	04/14/2023	4,902.80
INTERNAL REVENUE SERVIC	PR042323-11206			Social Security Tax	04/28/2023	19,844.06
INTERNAL REVENUE SERVIC	PR042323-11206			Medicare Tax	04/28/2023	4,640.92
						\$50,351.62
64.2224000 - HEALTH INSURANCE PAYABLE						
OPTICARE OF UTAH	000179371			EMPLOYEE OPTIC PREMIUM	04/06/2023	970.88
UHS PREMIUM BILLING	376381165165			HEALTH INSURANCE PAYABLE	03/18/2023	117,697.67
						\$118,668.55
64.2225000 - COLONIAL INSURANCE PAYABLE						
COLONIAL SUPPLEMENTAL I	PPE 4/10/23			BCN E9846924 EMPLOYEE INS W/H	04/10/2023	157.67
COLONIAL SUPPLEMENTAL I	PPE 4/23/23			BCN E9846924 EMPLOYEE INS W/H	04/23/2023	157.67
						\$315.34
64.2226000 - PREPAID LEGAL SERVICES PAYABLE						
LEGAL SHIELD	APRIL 2023			MONTHLY PREPAID LEGAL W/H	04/01/2023	88.75
64.2227000 - VCE-125 PLAN PAYABLE						
VERNAL CITY EMPLOYEES	PPE 4/10/23			EMPLOYEES 125 MEDICAL W/H	04/10/2023	150.00
VERNAL CITY EMPLOYEES	PPE 4/23/23			EMPLOYEES 125 MEDICAL W/H	04/23/2023	150.00
						\$300.00
64.2228000 - RETIREMENT PAYABLE:STATE OF UT						
UTAH RETIREMENT SYSTEM	PR040923-11207			URS Retirement	04/14/2023	28,700.46
UTAH RETIREMENT SYSTEM	PR040923-11207			URS 401K	04/14/2023	3,707.77
UTAH RETIREMENT SYSTEM	PR040923-11207			URS 401K Loan	04/14/2023	705.52
UTAH RETIREMENT SYSTEM	PR040923-11207			URS Retirement - Post Retired	04/14/2023	783.80
UTAH RETIREMENT SYSTEM	PR040923-11207			URS 457B	04/14/2023	1,533.06
UTAH RETIREMENT SYSTEM	PR040923-11207			URS 457B Loan	04/14/2023	125.72
UTAH RETIREMENT SYSTEM	PR040923-11207			URS Roth IRA	04/14/2023	35.00
UTAH RETIREMENT SYSTEM	PR042323-11207			URS Retirement	04/28/2023	28,219.83
UTAH RETIREMENT SYSTEM	PR042323-11207			URS 401K	04/28/2023	3,545.79
UTAH RETIREMENT SYSTEM	PR042323-11207			URS 401K Loan	04/28/2023	705.52
UTAH RETIREMENT SYSTEM	PR042323-11207			URS Retirement - Post Retired	04/28/2023	783.80
UTAH RETIREMENT SYSTEM	PR042323-11207			URS 457B	04/28/2023	1,532.40
UTAH RETIREMENT SYSTEM	PR042323-11207			URS 457B Loan	04/28/2023	125.72
UTAH RETIREMENT SYSTEM	PR042323-11207			URS Roth IRA	04/28/2023	35.00
						\$70,539.39
64.2229000 - STATE INSURANCE FUND PAYABLE						
UTAH LOCAL GOVERNMENT	1605816	2990		WORKER'S COMP	04/10/2023	12,141.48
64.2230000 - HEALTH INSURANCE PAYABLE VRI						
CURALINC, LLC	33157			EAP A/c 01427	04/01/2023	408.00
64.2233000 - LONG TERM DISABILITY PAYABLE						
PEHP LTD PROGRAM	PPE 4/10/23			LONG TERM DISABILITY	04/10/2023	711.33
PEHP LTD PROGRAM	PPE 4/23/23			LONG TERM DISABILITY	04/23/2023	693.51
						\$1,404.84
64.2236000 - TRANS AMERICA						
TRANS AMERICA	APRIL 2023			TRANS AMER EMP W/H	04/01/2023	332.82
64.2238000 - RETIREMENT PAYABLE ICMA 401						
ICMA RETIREMENT TRUST #1	PR040923-244			ICMA Retirement Exempt	04/14/2023	1,203.18
ICMA RETIREMENT TRUST #1	PR040923-244			ICMA 401A Loan	04/14/2023	463.14
ICMA RETIREMENT TRUST #1	PR042323-244			ICMA Retirement Exempt	04/28/2023	1,203.18
ICMA RETIREMENT TRUST #1	PR042323-244			ICMA 401A Loan	04/28/2023	463.14
						\$3,332.64
64.2239000 - RETIREMENT PAYABLE ICMA 457						
ICMA RETIREMENT TRUST #3	PR040923-243			ICMA 457B	04/14/2023	1,515.86
ICMA RETIREMENT TRUST #3	PR040923-243			ICMA 457B Loan	04/14/2023	257.12
ICMA RETIREMENT TRUST #3	PR042323-243			ICMA 457B	04/28/2023	1,505.10
ICMA RETIREMENT TRUST #3	PR042323-243			ICMA 457B Loan	04/28/2023	257.12
						\$3,535.20
64.2240000 - FITNESS 219 PAYABLE						
FITNESS 219	APRIL 2023			FITNESS 219 EMPLOYEE W/H	04/01/2023	212.52
64.2241000 - WARRIOR WAREHOUSE W/H						
WARRIORS WAREHOUSE	APRIL 2023			EMPLOYEE WARRIOR WAREHOUSE	04/01/2023	25.00
64.2242000 - CHILD SUPPORT PAYABLE						
OCSE CLEARINGHOUSE SDI	PPE 4/10/23			CHILD SUPPORT	04/10/2023	140.77
OCSE CLEARINGHOUSE SDI	PPE 4/23/23			CHILD SUPPORT	04/23/2023	140.77
						\$281.54
64.2244000 - UTILITY BILL P/R DED PAYABLE						
VERNAL CITY UTILITIES	PPE 4/10/23			EMPLOYEE UTILITIES W/H	04/10/2023	230.51
VERNAL CITY UTILITIES	PPE 4/23/23			EMPLOYEE UTILITIES W/H	04/23/2023	230.51
						\$461.02

**Vernal City Corporation
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
64.2245000 - UB LODGE 48 DUES						
UINTAH BASIN FOP LODGE 4	APRIL 2023			DUES	04/01/2023	60.00
64.2246000 - UINTAH REC. WITHHOLDING						
UINTAH RECREATION DISTRI	APRIL 2023			EMPLOYEE UINTAH REC W/H	04/01/2023	969.77
64.2248000 - CITY HSA CONTRIBUTION						
HEALTHEQUITY	2023 2ND QTR			HSA CITY CONTRIBUTION	04/01/2023	46,500.00
HEALTHEQUITY	PPE 4/9/23			HSA EMPLOYEE CONTRIBUTIONS	04/09/2023	1,690.00
HEALTHEQUITY	PPE 4/23/23			HSA EMPLOYEE CONTRIBUTIONS	04/23/2023	1,690.00
						\$49,880.00
71.2971000 - RESERVED COURT TRUST - VERNAL						
	225001516 04/17			CASH BAIL TO BE REFUNDED OR RET	04/17/2023	50.00
	235000151			CASH BAIL TO BE REFUNDED OR RETUR	04/11/2023	120.00
BASIN CLEANING SYSTEMS	221000449 04/11			RESTITUTION LEIA BILLINGS	04/11/2023	6.29
	225000434 04-11			RESTITUTION IDA MACHELE ANTILLO	04/11/2023	25.00
	148000209 04/26			CASH BAIL TO BE REFUNDED OR RET	04/26/2023	500.00
	221000509 04-04			CASH BAIL TO BE REFUNDED OR RET	04/04/2023	150.00
	225000939			CASH BAIL TO BE REFUNDED OR RET	04/11/2023	129.01
ROCKY MOUNTAIN POWER	205000340 04/11			RESTITUTION-205000340	04/11/2023	25.00
SAGE MOTEL	221000032 04/11			RESTITUTION ADOLFO JOAQUIN SAM	04/11/2023	20.05
	225000909 04-04			RESTITUTION ABBY ROSE NEIL	04/04/2023	30.00
VERNAL CITY CORPORATION	VERNAL 04/04/2			BAIL FORFEITED FROM TRUST TO FI	04/04/2023	3,237.44
VERNAL CITY CORPORATION	221000449 04/11			RESTITUTION LEIA BILLINGS	04/11/2023	43.71
VERNAL CITY CORPORATION	VERNAL 04/11/2			BAIL FORFEITED FROM TRUST TO FI	04/11/2023	7,468.87
VERNAL CITY CORPORATION	VERNAL 04/17/2			BAIL FORFEITED FROM TRUST TO FI	04/17/2023	8,107.19
VERNAL CITY CORPORATION	UINTAH 04/26/23			BAIL FORFEITED FROM TRUST TO FI	04/26/2023	638.16
VERNAL CITY JUSTICE COUR	221000406 04-04			TRUST OVERPAYMENT	04/04/2023	45.47
	211000301 04-04			CASH BAIL TO BE REFUNDED OR RET	04/04/2023	24.59
						\$20,620.78
71.2971200 - RESERVED COURT TRUST - UINTAH						
	231900035 04/26			RESTITUTION JACE ADAM ROBINSON	04/26/2023	60.00
	235900082 04/11			CASH BAIL TO BE REFUNDED OR RET	04/11/2023	123.75
B&K TOOL	225901567 04/26			RESTITUTION SHANE ALEX SMUIN	04/26/2023	50.00
	235900278 04/11			CASH BAIL TO BE RETURNED OR REF	04/11/2023	72.09
	221900409 04-11			CASH BAIL TO BE REFUNDED OR RET	04/11/2023	47.05
	225901789 04/17			RESTITUTION	04/17/2023	100.00
	221900411 04-04			RESTITUTION	04/04/2023	354.13
	231900063 04/11			ESTITUTION	04/11/2023	100.02
	231900057 04/17			RESTITUTION	04/17/2023	200.26
	231900058 04/17			RESTITUTION	04/17/2023	200.26
	221900053 04/04			RESTITUTION	04/04/2023	380.00
	221900304 04/17			RESTITUTION	04/17/2023	407.00
	221900243 04-17			RESTITUTION	04/17/2023	66.46
	221900351 04/11			CASH BAIL TO BE REFUNDED OR RET	04/11/2023	1,080.00
	221900326 04/11			RESTITUTION	04/11/2023	100.00
UINTAH COUNTY ANIMAL SHE	221900243 04/17			RESTITUTION	04/17/2023	221.36
VERNAL CITY CORPORATION	UINTAH 04/04/23			BAIL FORFEITED FROM TRUST TO FI	04/04/2023	3,135.93
VERNAL CITY CORPORATION	UINTAH 04/11/23			BAIL FORFEITED FROM TRUST TO FI	04/11/2023	4,811.45
VERNAL CITY CORPORATION	UINTAH 04/17/2			BAIL FORFEITED FROM TRUST TO FI	04/17/2023	1,057.24
						\$12,567.00
71.2971300 - RESERVED COURT TRUST - NAPLES						
VERNAL CITY CORPORATION	NAPLES 04/04/2			BAIL FORFEITED FROM TRUST TO FI	04/04/2023	440.76
						\$1,021,116.68

Authorized By

Date

Authorized By

Date

VERNAL CITY INVESTMENT REPORT
Period Ending April 30, 2023

Interest % Rate	Name	PTIF Account	Invest. Amount	Type Invest.	Bank
4.9377%	Public Treasurer's Investment	520	11,846,787.40	pool	UT St. Treasurer
4.9377%	Emer. Repair & Replace / Water	952	566,841.52	pool	UT St. Treasurer
4.9377%	Special Imp. Guarantee Fund/Streets	982	388,298.86	pool	UT St. Treasurer
4.9377%	Water Fund Pooled Account	1904	3,006,593.55	pool	UT St. Treasurer
4.9377%	Equipment Fund	1905	368,057.85	pool	UT St. Treasurer
4.9377%	U.B.N.S.F.	817	189,355.72	pool	UT St. Treasurer
4.9377%	Municipal Building Fund	3534	1,819,579.63	pool	UT St. Treasurer
4.9377%	Storm Drain Fund	3535	268,415.84	pool	UT St. Treasurer
4.9378%	Green Space Fund	3537	131,226.67	pool	UT St. Treasurer
4.9377%	Street Construction Fund	3538	228,255.22	pool	UT St. Treasurer
4.9377%	Parking Lot Fund	4166	170,688.74	pool	UT St. Treasurer
4.9378%	Emergency Preparedness	4513	83,216.95	pool	UT St. Treasurer
5.3933%	UDOT Escrow	7915	4.47	pool	UT St. Treasurer
4.8928%	Storm Drain Escrow		38,500.16		Zions (2009B 9010013)
4.8928%	Debt Svc Storm Water		37,973.26		Zions (2009B 9010013A)
1.5428%	Debt Svc Façade Grant		25,427.46		Zions (2022 9010016)
4.8928%	Const Façade Grant		2,124,098.61		Zions (2022 9010016A)

TOTAL \$ 21,293,321.91

April 2023 Building Permit Log

BP#	Date	Use	PlatNo	Building Address	Owner / Business	Bldg Fee	Bldg Fine	Plan Chk	State	Subtotal	Meter	Water	Sewer	Total	Valuation	Misc.
2309317	04/10/2023	Roof	05 024 0096	32 West Main Northeastern Office Supply	James Morrow	\$1,461.50	\$0.00	\$0.00	\$14.62	\$1,476.12	\$0.00	\$0.00	\$0.00	\$1,476.12	\$203,000.00	
2309347	04/10/2023	Tankless Water Heater	05 028 0102	441 South 400 West	Richard Billingham	\$50.00	\$0.00	\$0.00	\$0.50	\$50.50	\$0.00	\$0.00	\$0.00	\$50.50	\$3,500.00	
2309337	04/10/2023	Alarm	05 012 0011	500 South Highway 40 BK 372 KFC	Harman Management Corp	\$218.50	\$0.00	\$142.03	\$2.19	\$362.72	\$0.00	\$0.00	\$0.00	\$362.72	\$12,000.00	
2309349	04/11/2023	Windows	05 019 0027	41 East 100 North Sisters Bloom Floral & Gifts	Sisters Bloom Floral & Gifts	\$200.00	\$0.00	\$0.00	\$2.00	\$202.00	\$0.00	\$0.00	\$0.00	\$202.00	\$5,202.95	
2309350	04/14/2023	Electrical	05 016 0018	646 West 400 South	Kenna Rieske	\$50.00	\$0.00	\$0.00	\$0.50	\$50.50	\$0.00	\$0.00	\$0.00	\$50.50	\$1,072.00	
2309345	04/17/2023	Doors, Windows and Roof Repair	05 019 0115	13 East Main White Tiger Taekwondo	TJ Batty	\$256.75	\$0.00	\$0.00	\$2.57	\$259.32	\$0.00	\$0.00	\$0.00	\$259.32	\$15,000.00	
2309353	04/17/2023	Shop	05 074 0104	830 South 2100 West 126 North 500 East #83	Judith Charles	\$564.75	\$0.00	\$197.66	\$5.65	\$768.06	\$0.00	\$0.00	\$0.00	\$768.06	\$48,000.00	
2309342	04/17/2023	Manufactured Home Set Up / Remodel	05 037 0007	East Meadows 1680 West Highway 40	Land solutions Partners	\$250.00	\$0.00	\$87.50	\$2.50	\$340.00	\$0.00	\$0.00	\$0.00	\$340.00	\$5,000.00	
2309334	04/18/2023	Office Space	05 070 0028	Taylor Office Plaza	Taylor Office Plaza	\$398.25	\$0.00	\$199.13	\$3.98	\$601.36	\$0.00	\$0.00	\$0.00	\$601.36	\$30,000.00	
2309351	04/19/2023	Furnace and A/C Change Out	05 033 0016	491 East 400 South	Howard Wiseman	\$50.00	\$0.00	\$0.00	\$0.50	\$50.50	\$0.00	\$0.00	\$0.00	\$50.50	\$8,311.00	
2309352	04/19/2023	Stucco	05 019 0051	209 East 100 North	Lloyd Nielsen	\$358.75	\$0.00	\$0.00	\$3.59	\$362.34	\$0.00	\$0.00	\$0.00	\$362.34	\$23,000.00	
2309354	04/19/2023	Manufactured Home Set Up	04 131 0013	50 South 1500 West #102 Mile High	Adam Ray	\$250.00	\$0.00	\$87.50	\$2.50	\$340.00	\$0.00	\$0.00	\$0.00	\$340.00	\$8,000.00	
2309333	04/20/2023	Replace roof collapsed by snow weight	05 039 0010	18 South 1000 East	Darren Christenson	\$307.75	\$0.00	\$153.88	\$3.08	\$464.71	\$0.00	\$0.00	\$0.00	\$464.71	\$19,000.00	
2309339	04/20/2023	Shed	05 029 0107	240 West 300 South	Nyal Bender	\$162.55	\$0.00	\$56.89	\$1.63	\$221.07	\$0.00	\$0.00	\$0.00	\$222.67	\$7,611.97	\$1.60
2309344	04/20/2023	Sign	05 080 0001	1950 West Highway 40 WalMart	WalMart Real Estate Trust	\$200.00	\$0.00	\$100.00	\$2.00	\$302.00	\$0.00	\$0.00	\$0.00	\$302.00	\$1,500.00	
2309341	04/24/2023	Sign	05 060 0102	1495 West Highway 40 Hibbett Sports	1495 Vernal LLC	\$200.00	\$0.00	\$100.00	\$2.00	\$302.00	\$0.00	\$0.00	\$0.00	\$302.00	\$3,855.00	
2309365	04/24/2023	Roof	05 059 0073	1197 West 600 South	Randy Ferrin	\$50.00	\$0.00	\$0.00	\$0.50	\$50.50	\$0.00	\$0.00	\$0.00	\$50.50	\$15,000.00	
2309363	04/27/2023	Replace Meter Base	05 028 0119	328 West 500 South	Kenneth Hope	\$50.00	\$0.00	\$0.00	\$0.50	\$50.50	\$0.00	\$0.00	\$0.00	\$50.50	\$1,500.00	
2309366	04/27/2023	Gas Line	04 076 0026	225 East 500 North #C-2 Fairview Trailer Park	Fairview Park LLC	\$50.00	\$0.00	\$0.00	\$0.50	\$50.50	\$0.00	\$0.00	\$0.00	\$50.50	\$200.00	
2309368	04/28/2023	Demolition of paint shop	05 031 0013	94 East Main	Vernal City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2309369	04/28/2023	Demolition of Garage	05 031 0009	57 East 100 South	Vernal City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2309370	04/28/2023	Demolition of Building	05 31 0011	43 South 100 East	Vernal City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2309372	04/28/2023	Demolition of Building	05 031 0012	41 South 100 East 94 North Vernal Avenue	Vernal City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2209261	04/26/2023	Sign	05 019 0065	Utah Power Credit Union	Utah Power Credit Union	\$200.00	\$0.00	\$100.00	\$2.00	\$302.00	\$0.00	\$0.00	\$0.00	\$302.00	\$3,000.00	
TOTALS						\$5,328.80	\$0.00	\$1,224.59	\$53.31	\$6,606.70	\$0.00	\$0.00	\$0.00	\$6,608.30	\$413,752.92	\$1.60

NAPLES CITY JUSTICE COURT CHARGES FILE BY AGENCIES
JULY 2022 - JUNE 2023

[illegible]

Council 24/23

UINTAH COUNTY JUSTICE COURT
CHARGES FILE BY AGENCIES
JULY 2022 - JUNE 2023

[illegible]

Council 4/23

VERNAL CITY JUSTICE COURT
CHARGES FILE BY AGENCIES
JULY 2022 - JUNE 2023

[illegible]

VERNAL CITY JUSTICE COURT
CHARGES FILE BY AGENCIES
JULY 2022 - JUNE 2023

YTD 2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010	2008-2009	2007-2008	2006-2007	2005-2006	2004-2005	2003-2004	2002-2003	2001-2002	2000-2001	1999-2000	1998-1999	1997-1998	1996-1997	1995-1996	1994-1995	1993-1994	1992-1993	1991-1992	1990-1991	1989-1990	1988-1989	1987-1988	1986-1987	1985-1986	1984-1985	1983-1984	1982-1983	1981-1982	1980-1981	1979-1980	1978-1979	1977-1978	1976-1977	1975-1976	1974-1975	1973-1974	1972-1973	1971-1972	1970-1971	1969-1970	1968-1969	1967-1968	1966-1967	1965-1966	1964-1965	1963-1964	1962-1963	1961-1962	1960-1961	1959-1960	1958-1959	1957-1958	1956-1957	1955-1956	1954-1955	1953-1954	1952-1953	1951-1952	1950-1951	1949-1950	1948-1949	1947-1948	1946-1947	1945-1946	1944-1945	1943-1944	1942-1943	1941-1942	1940-1941	1939-1940	1938-1939	1937-1938	1936-1937	1935-1936	1934-1935	1933-1934	1932-1933	1931-1932	1930-1931	1929-1930	1928-1929	1927-1928	1926-1927	1925-1926	1924-1925	1923-1924	1922-1923	1921-1922	1920-1921	1919-1920	1918-1919	1917-1918	1916-1917	1915-1916	1914-1915	1913-1914	1912-1913	1911-1912	1910-1911	1909-1910	1908-1909	1907-1908	1906-1907	1905-1906	1904-1905	1903-1904	1902-1903	1901-1902	1900-1901	1899-1900	1898-1900	1897-1900	1896-1900	1895-1900	1894-1900	1893-1900	1892-1900	1891-1900	1890-1900	1889-1900	1888-1900	1887-1900	1886-1900	1885-1900	1884-1900	1883-1900	1882-1900	1881-1900	1880-1900	1879-1900	1878-1900	1877-1900	1876-1900	1875-1900	1874-1900	1873-1900	1872-1900	1871-1900	1870-1900	1869-1900	1868-1900	1867-1900	1866-1900	1865-1900	1864-1900	1863-1900	1862-1900	1861-1900	1860-1900	1859-1900	1858-1900	1857-1900	1856-1900	1855-1900	1854-1900	1853-1900	1852-1900	1851-1900	1850-1900	1849-1900	1848-1900	1847-1900	1846-1900	1845-1900	1844-1900	1843-1900	1842-1900	1841-1900	1840-1900	1839-1900	1838-1900	1837-1900	1836-1900	1835-1900	1834-1900	1833-1900	1832-1900	1831-1900	1830-1900	1829-1900	1828-1900	1827-1900	1826-1900	1825-1900	1824-1900	1823-1900	1822-1900	1821-1900	1820-1900	1819-1900	1818-1900	1817-1900	1816-1900	1815-1900	1814-1900	1813-1900	1812-1900	1811-1900	1810-1900	1809-1900	1808-1900	1807-1900	1806-1900	1805-1900	1804-1900	1803-1900	1802-1900	1801-1900	1800-1900	1799-1900	1798-1900	1797-1900	1796-1900	1795-1900	1794-1900	1793-1900	1792-1900	1791-1900	1790-1900	1789-1900	1788-1900	1787-1900	1786-1900	1785-1900	1784-1900	1783-1900	1782-1900	1781-1900	1780-1900	1779-1900	1778-1900	1777-1900	1776-1900	1775-1900	1774-1900	1773-1900	1772-1900	1771-1900	1770-1900	1769-1900	1768-1900	1767-1900	1766-1900	1765-1900	1764-1900	1763-1900	1762-1900	1761-1900	1760-1900	1759-1900	1758-1900	1757-1900	1756-1900	1755-1900	1754-1900	1753-1900	1752-1900	1751-1900
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April 2023 New Business Licenses

DATE	BUSINESS NAME	BUSINESS OWNER	LOCATION	DESCRIPTION	
04-01-2023	Harrington Law P.C.	Michael Harrington	148 South Vernal Avenue	Law Firm	
04-01-2023	Jessica Hatch	Jessica Hatch	908 South 190 East, Apt 204	House Cleaning	
04-01-2023	Rosas Restaurant LLC DBA Senor Pollo Mexican Grill	Leticia Rosas Flores	2085 West Hwy 40, Suite A	Restaurant	
04-01-2023	Women's Wellness Counseling	Gayla Perkins	89 West Main	Mental Health Counselor	
04-01-2023	Vacation Rental Properties LLC	Randy McBride	225 East 500 North	Apartments	
4-4-2023	Summer Creative Agency	Becca Summers	1680 West Highway 40, Ste 105	Motion Picture and video Production design marketing	
04-05-2023	Twin Cedar Apartments	Shawn	250 North 200 West	28 Unit Apartment Complex	
04-07-2023	Split Rock Customs	Darren Zweifel	528 West Main	Custom gun builds/Cerakote coatings/Laser engraving	
4-15-2023	One Stop Witch Shop	Tisha Simmons	1056 West Highway 40, Ste 2	Retail of Metaphysical and New Age items	
04-15-2023	Iron Horse Firearms	James Story	528 West Main	Manufacturer & Wholesaler to dealers of firearms and sporting equipment	
04-17-2023	Strategic diesel and Auto Repair	James Story	644 South 1500 West	Automotive Repair	

April 2023 New Business Licenses

04-17-2023	The Parlor Salon Studio	Erika Hyde	654 North 100 West	Cosmetologist/Barber	
04/17/2023	Recyclops Vernal	Todd Wallis	PO Box 1301	Recycling	
04/17/2023	Amphitrite	Jessica Crumpton	664 South 410 East, Unit C	Purchase pallets & sell online phone cases, electronics, clothes, chargers etc.	
04-20-2023	Limpio Max Cleaning Service	Mariana Aparicio	126 North 500 East #41	Cleaning Residential and Commercial Houses	
04-22-2023	Mule Deer Foundation	Heidi Heckethorn	Uintah Conference Center/313 East 200 South	Temporary Fundraising Banquet one day only 4-22-2023	
4-29-2023	Blowishes For Emily	Kevin Stratton	302 East 200 South	Temporary Cornhole Tournament on day only 4-29-2023	

Vernal City Corporation
Standard Financial Report
10 General Fund - 07/01/2022 to 05/15/2023
91.67% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1112000 CASH IN BANK: MOUNTAIN AM	1,006,449.80	(4,023,250.11)	(4,037,338.63)
1113000 CASH- XPRESS DEPOSIT ACCOUNT	110,270.57	(94,888.62)	(1,465,187.41)
1131000 PETTY CASH	1,000.00	0.00	1,000.00
1151000 POOLED INVESTMENT	6,824,392.68	0.00	11,121,505.87
1152000 INVESTMENT: MOUNTAIN AMERICA	1.00	0.00	1.00
1152500 INVESTMENT: MACU - CONFISCATED	20,082.35	0.00	17,188.69
1158000 INVESTMENT: VICTIM ADVOCATE	32,347.99	0.00	38,296.32
1163000 INVEST: PLAN & ZONE ESCROW	25,330.79	0.00	25,335.30
1181000 OTHER FINANCING SOURCE - LEASE PROC	247,310.14	0.00	247,310.14
1190000 CASH-ALLOC TO OTHER FUNDS	(1,674,633.21)	0.00	(887,760.49)
1199000 UNDEPOSITED RECEIPTS	0.00	5,636.17	92,060.18
Total Cash and cash equivalents	6,592,552.11	(4,112,502.56)	5,152,410.97
Receivables			
1311000 ACCOUNTS RECEIVABLE	218,195.52	0.00	169,729.66
1370000 TRAVEL ROOM TAX REFUND	1,463.15	58.52	3,081.43
1411000 DUE FROM OTHER GOVT UNITS	1,679,469.60	0.00	1,659,914.16
1414000 DUE FROM UINTAH COUNTY	450,273.10	0.00	425,821.15
1421000 DUE FROM S.S.D.	219.41	0.00	219.41
Total Receivables	2,349,620.78	58.52	2,258,765.81
Other current assets			
1562000 MUN BLDG AUTH: PREPAID RENT	5,000.00	0.00	5,000.00
Total Other current assets	5,000.00	0.00	5,000.00
Total Current Assets	8,947,172.89	(4,112,444.04)	7,416,176.78
Total Assets:	8,947,172.89	(4,112,444.04)	7,416,176.78
Liabilities and Fund Equity:			
Liabilities:			
Current liabilities			
2131000 ACCOUNTS PAYABLE	(501,322.30)	74,008.17	28,258.42
2134000 CONFISCATED FUNDS - PAYABLE	(19,834.00)	0.00	(16,886.00)
2135000 HOLLY DAYS PREPAID CONTRBTION	(2,500.00)	0.00	0.00
2136000 ESCROW PAYABLE:PLAN & ZONE	(25,330.79)	0.00	(25,331.00)
2150000 DEPOSIT - WHITE ACADEMY	(4,500.00)	0.00	(4,500.00)
2151000 DEPOSIT RETURN - COMMUNITY RM	(150.00)	0.00	(1,125.00)
2250000 ACCRUED WAGES PAYABLE	(86,479.68)	0.00	(86,479.68)
2251000 ACCRUED TAXES PAYABLE	(18,577.45)	0.00	(18,577.45)
2310000 CAPITAL OUTLAY - POLICE VEHICLE LEASE	(247,310.14)	0.00	(247,310.14)
2425000 B.P. STATE SURCHARGE	0.00	(67.50)	(121.31)
Total Current liabilities	(906,004.36)	73,940.67	(372,072.16)
Deferred revenue			
2542000 DEFERRED REVENUE - PROPERTY TAXES	(425,177.00)	0.00	(425,177.00)
2565000 DEFERRED REVENUE - ARPA	(491,322.88)	0.00	(491,322.88)
Total Deferred revenue	(916,499.88)	0.00	(916,499.88)
Total Liabilities:	(1,822,504.24)	73,940.67	(1,288,572.04)
Equity - Paid In / Contributed			
2978000 COMMITTED FUND - COMP. ABSENCE	(298,193.74)	0.00	(298,193.74)
2980000 BEGINNING OF YEAR	(6,826,474.91)	4,038,503.37	(5,829,411.00)
Total Equity - Paid In / Contributed	(7,124,668.65)	4,038,503.37	(6,127,604.74)
Total Liabilities and Fund Equity:	(8,947,172.89)	4,112,444.04	(7,416,176.78)
Total Net Position	0.00	0.00	0.00

Vernal City Corporation
Operational Budget Report
10 General Fund - 07/01/2022 to 05/15/2023
91.67% of the fiscal year has expired

	Current Month	Current YTD	Annual Budget	Unearned/ Unused	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
310-1100 GEN'L PROPERTY TAXES-CURRENT	0.00	484,377.54	420,000.00	(64,377.54)	115.33%
310-1200 DELINQUENT PRIOR YEARS' TAXES	0.00	2,900.05	19,000.00	16,099.95	15.26%
310-1300 GENERAL SALES AND USE TAXES	0.00	3,947,678.45	4,400,000.00	452,321.55	89.72%
310-1301 CITY OPTION TAX	0.00	962,352.80	900,000.00	(62,352.80)	106.93%
310-1303 CNTY/HWY PUBLIC TRT TAX- L(A2)	0.00	389,403.10	360,000.00	(29,403.10)	108.17%
310-1310 INNKEEPERS ROOM TAX	0.00	122,055.00	100,000.00	(22,055.00)	122.06%
310-1320 HIGHWAY OPTION TAX	0.00	1,444,584.07	1,400,000.00	(44,584.07)	103.18%
310-1410 FRANCHISE TAX - ROCKY MNT PWR	0.00	462,367.23	540,000.00	77,632.77	85.62%
310-1420 FRANCHISE TAX: QUESTAR	46,939.94	248,896.67	210,000.00	(38,896.67)	118.52%
310-1432 MUNICIPAL TELECOMM TAX	0.00	130,465.25	160,000.00	29,534.75	81.54%
310-1440 FRANCHISE TAX - TV STRATA	0.00	14,320.79	20,000.00	5,679.21	71.60%
310-1700 FEE-IN-LIEU OF PROPERTY TAXES	0.00	27,738.33	15,000.00	(12,738.33)	184.92%
310-1900 PENALTY/INTEREST:DELINQUENT TAX	0.00	449.14	1,500.00	1,050.86	29.94%
Total Taxes	46,939.94	8,237,588.42	8,545,500.00	307,911.58	96.40%
Licenses and permits					
320-2100 BUSINESS LICENSES	667.19	76,704.65	70,000.00	(6,704.65)	109.58%
320-2200 BUILDING PERMITS	7,636.22	69,221.76	100,000.00	30,778.24	69.22%
320-2240 ENCROACHMENT PERMIT	300.00	1,780.00	3,000.00	1,220.00	59.33%
320-2250 PLAN REVIEW	2,878.91	20,839.67	35,000.00	14,160.33	59.54%
Total Licenses and permits	11,482.32	168,546.08	208,000.00	39,453.92	81.03%
Intergovernmental revenue					
330-3420 Rural Communities Opportunity Grant	0.00	360,000.00	0.00	(360,000.00)	0.00%
330-3430 Innovation Hub - Contributions	0.00	17,408.68	44,000.00	26,591.32	39.57%
330-3441 ARPA - 2021	0.00	617,672.00	0.00	(617,672.00)	0.00%
330-3510 POLICE - G.E.A.R.S.	0.00	8,627.60	12,000.00	3,372.40	71.90%
330-3517 S.A.F.G. - POLICE FORFEITURE	0.00	0.00	2,000.00	2,000.00	0.00%
330-3518 JAG GRANT - 16A187	0.00	0.00	5,000.00	5,000.00	0.00%
330-3519 J.C.A.T. OFFICER REIMBURSEMENT	0.00	4,491.00	500.00	(3,991.00)	898.20%
330-3520 I.C.A.C. JUSTICE ASST GRANT	0.00	0.00	5,000.00	5,000.00	0.00%
330-3522 POLICE GRANT	0.00	14,290.98	0.00	(14,290.98)	0.00%
330-3524 SRO School Resource Officer	0.00	0.00	170,000.00	170,000.00	0.00%
330-3527 EXTRADITION EXP REIMBURSEMENT	0.00	0.00	500.00	500.00	0.00%
330-3529 WORKMAN'S COMP REIMBURSEMENT	0.00	0.00	2,000.00	2,000.00	0.00%
330-3535 FEDERAL GRANT: V.O.C.A	19,083.57	38,819.61	73,000.00	34,180.39	53.18%
330-3560 CLASS "C" ROAD FUND ALLOTMENT	0.00	354,814.32	490,000.00	135,185.68	72.41%
330-3580 STATE LIQUOR FUND ALLOTMENT	0.00	47,701.07	33,000.00	(14,701.07)	144.55%
330-3800 IMPACT MITIGATION SSD	0.00	8,389.90	0.00	(8,389.90)	0.00%
330-3805 FIRE DISTRICT REMITTANCE	0.00	8,308.45	31,000.00	22,691.55	26.80%
330-3810 ANIMAL SHELTER REMITTANCE	0.00	9,248.64	37,000.00	27,751.36	25.00%
330-3815 TRANSPORTATION SSD	0.00	5,650.00	0.00	(5,650.00)	0.00%
Total Intergovernmental revenue	19,083.57	1,495,422.25	905,000.00	(590,422.25)	165.24%
Charges for services					
340-4110 ZONING AND SUBDIVISION FEES	175.00	3,275.00	6,000.00	2,725.00	54.58%
340-4111 SMALL CLAIMS - VERNAL	200.00	3,895.00	3,000.00	(895.00)	129.83%
340-4112 SMALL CLAIMS - UINTAH	60.00	120.00	0.00	(120.00)	0.00%
340-4113 SMALL CLAIMS - NAPLES	0.00	873.30	0.00	(873.30)	0.00%
340-4115 CRIMINAL HISTORY REPORT	50.00	1,355.00	1,500.00	145.00	90.33%
340-4117 FINGER PRINTING- 10 PRINT CARD	140.00	2,610.00	2,000.00	(610.00)	130.50%
340-4118 Officer/Security Services Rev.	0.00	0.00	0.00	0.00	0.00%
340-4119 SEX OFFENDER FEE	0.00	0.00	50.00	50.00	0.00%
340-4150 SALE OF MAPS AND PUBLICATIONS	0.00	15.00	50.00	35.00	30.00%
340-4210 INSURANCE REPORTS	78.00	1,525.20	900.00	(625.20)	169.47%
340-4211 COMMUNITY ROOM - FEE'S	0.00	950.00	1,200.00	250.00	79.17%
340-4215 EMPLOYEE SAVING PLAN - FEE'S	0.00	3.00	100.00	97.00	3.00%
340-4311 GRAMA REQUEST	11.41	822.60	800.00	(22.60)	102.83%
340-4400 SAA FEES	0.00	0.00	7,000.00	7,000.00	0.00%
340-4500 LEASE INCOME - OLD CITY BLDG	2,500.00	55,150.00	30,000.00	(25,150.00)	183.83%
340-4510 LEASE INCOME - DOWNTOWN	0.00	4,500.00	8,500.00	4,000.00	52.94%
340-4550 UTILITY INCOME - OLD CITY BLD	0.00	2,279.42	4,000.00	1,720.58	56.99%
340-4600 INNOVATION HUB - Memberships	2,156.22	41,508.77	45,000.00	3,491.23	92.24%
340-4650 DEV PIPELINE GRANT (Innovation)	0.00	10,000.00	0.00	(10,000.00)	0.00%

Vernal City Corporation
Operational Budget Report
10 General Fund - 07/01/2022 to 05/15/2023
91.67% of the fiscal year has expired

	Current Month	Current YTD	Annual Budget	Unearned/ Unused	% Earned/ Used
340-4900 MISCELLANEOUS FEES	43.71	685.08	1,000.00	314.92	68.51%
Total Charges for services	5,414.34	129,567.37	111,100.00	(18,467.37)	116.62%
Fines and forfeitures					
350-5200 FORFEITURES: DISTRICT COURT	0.00	99.80	50.00	(49.80)	199.60%
350-5300 JUSTICE COURT FINES - VERNAL	32,194.04	431,414.43	320,000.00	(111,414.43)	134.82%
350-5301 STATE SURCHARGE - VERNAL	(18,100.48)	(131,776.18)	(120,000.00)	11,776.18	109.81%
350-5310 JUSTICE COURT FINES - UINTAH	26,316.22	517,690.33	450,000.00	(67,690.33)	115.04%
350-5311 STATE SURCHARGE - UINTAH	(20,531.29)	(200,972.04)	(175,000.00)	25,972.04	114.84%
350-5312 UINTAH 50%	(176,989.60)	(179,725.20)	(110,000.00)	69,725.20	163.39%
350-5320 JUSTICE COURT FINES - NAPLES	5,539.02	119,138.42	90,000.00	(29,138.42)	132.38%
350-5321 STATE SURCHARGE - NAPLES	(4,198.03)	(34,768.57)	(30,000.00)	4,768.57	115.90%
350-5322 NAPLES 50%	0.00	(2,088.10)	(25,000.00)	(22,911.90)	8.35%
Total Fines and forfeitures	(155,770.12)	519,012.89	400,050.00	(118,962.89)	129.74%
Interest					
360-6100 INTEREST EARNINGS	0.00	277,501.35	10,000.00	(267,501.35)	2,775.01%
Total Interest	0.00	277,501.35	10,000.00	(267,501.35)	2,775.01%
Miscellaneous revenue					
360-6210 GRANT - INTERN	0.00	0.00	0.00	0.00	0.00%
360-6220 UBAOG - Lease Income	0.00	0.00	20,000.00	20,000.00	0.00%
360-6306 ULGT - TAP	0.00	0.00	5,000.00	5,000.00	0.00%
360-6410 SALE OF SURPLUS PROPERTY	150.00	47,561.98	30,000.00	(17,561.98)	158.54%
360-6910 MISCELLANEOUS REVENUE	129.75	(18,004.45)	1,500.00	19,504.45	-1,200.30%
Total Miscellaneous revenue	279.75	29,557.53	56,500.00	26,942.47	52.31%
Contributions and transfers					
380-8111 WATER ADMIN. COST ALLOCATION	51,500.00	566,500.00	618,000.00	51,500.00	91.67%
380-8112 SEWER ADMIN. COST ALLOCATION	30,000.00	330,000.00	360,000.00	30,000.00	91.67%
380-8113 SOLID WASTE: ADMIN COST ALLOC	3,000.00	33,000.00	36,000.00	3,000.00	91.67%
380-8115 MOTOR POOL REIMBURSEMENTS	0.00	0.00	3,000.00	3,000.00	0.00%
380-8116 TRANS FROM:	0.00	0.00	80,656.00	80,656.00	0.00%
380-8715 CONTRIBUTION: VICTIMS ADVOCATE	0.00	5,942.00	10,000.00	4,058.00	59.42%
380-8724 CONTRIBUTION: HOLLY DAYS	0.00	77,259.00	55,000.00	(22,259.00)	140.47%
380-8726 CONTRIBUTION: T-REX	0.00	0.00	30,000.00	30,000.00	0.00%
380-8790 USE OF BEGINNING FUND BALANCE	0.00	0.00	3,000,000.00	3,000,000.00	0.00%
Total Contributions and transfers	84,500.00	1,012,701.00	4,192,656.00	3,179,955.00	24.15%
Total Revenue:	11,929.80	11,869,896.89	14,428,806.00	2,558,909.11	82.27%
Total Change In Net Position	11,929.80	11,869,896.89	14,428,806.00	2,558,909.11	82.27%

Vernal City Corporation
Operational Budget Report
10 General Fund - 07/01/2022 to 05/15/2023
91.67% of the fiscal year has expired

	Current Month	Current YTD	Annual Budget	Unearned/ Unused	% Earned/ Used
Change In Net Position					
Expenditures:					
General government					
Mayor and council					
401-1103 PERM EMPLOYEES/ REG HOURS	1,987.86	46,638.43	52,000.00	5,361.57	89.69%
401-1313 F I C A	114.05	2,871.41	3,000.00	128.59	95.71%
401-1314 RETIREMENT/CITY FOR EMPLOYEE	0.00	1,204.35	8,500.00	7,295.65	14.17%
401-1316 MEDICAL INSURANCE	938.02	81,200.46	106,500.00	25,299.54	76.24%
401-1317 WORKERS COMP.	29.43	667.59	2,000.00	1,332.41	33.38%
401-2100 BOOKS, SUBSCRIPT, MEMBERSHIPS	0.00	14,829.00	15,000.00	171.00	98.86%
401-2200 PUBLIC NOTICES	0.00	1,169.97	2,000.00	830.03	58.50%
401-2300 TRAVEL & TRAINING	0.00	3,107.95	8,500.00	5,392.05	36.56%
401-2400 OFFICE EXP, SUPPLIES, POSTAGE	0.00	443.95	1,000.00	556.05	44.40%
401-3160 ELECTIONS	0.00	0.00	500.00	500.00	0.00%
401-3830 YOUTH CITY COUNCIL	0.00	0.00	3,000.00	3,000.00	0.00%
401-3840 LOCAL EVENT SPONSORSHIPS	1,000.00	12,524.17	39,750.00	27,225.83	31.51%
401-3843 VISITOR CENTER	0.00	5,000.00	5,000.00	0.00	100.00%
401-3845 HOLLY-DAYS ACTIVITIES	0.00	86,013.76	60,000.00	(26,013.76)	143.36%
401-3847 VERNAL CITY CALENDARS	0.00	350.00	350.00	0.00	100.00%
401-3850 EMPLOYEE APPRECIATION	0.00	15,178.21	15,000.00	(178.21)	101.19%
401-3851 CHAMBER OF COMMERCE	0.00	45,300.00	40,000.00	(5,300.00)	113.25%
401-3855 NEIGHBORHOOD OUTREACH PROGRAM	0.00	35.88	2,000.00	1,964.12	1.79%
401-3910 SAFETY PROGRAM	0.00	4,223.01	6,000.00	1,776.99	70.38%
401-3920 WELLNESS	0.00	0.00	2,000.00	2,000.00	0.00%
401-4600 MISCELLANEOUS SERVICES	0.00	3,530.53	6,000.00	2,469.47	58.84%
401-5005 RESCUE PLAN - ARPA	0.00	0.00	0.00	0.00	0.00%
Total Mayor and council	4,069.36	324,288.67	378,100.00	53,811.33	85.77%
Total General government	4,069.36	324,288.67	378,100.00	53,811.33	85.77%
Total Expenditures:	4,069.36	324,288.67	378,100.00	53,811.33	85.77%
Total Change In Net Position	(4,069.36)	(324,288.67)	(378,100.00)	(53,811.33)	85.77%

SALES TAX

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
JULY	\$ 270,809.80	\$ 291,138.16	\$ 316,884.94	\$ 320,015.11	\$ 258,905.85	\$ 263,005.98	\$ 242,839.61	\$ 319,315.01	\$ 296,493.34	\$ 298,168.41	\$ 315,368.08	\$ 375,289.80
AUG	\$ 300,120.15	\$ 359,567.62	\$ 363,688.75	\$ 336,213.77	\$ 267,595.09	\$ 272,804.37	\$ 302,648.64	\$ 290,946.61	\$ 280,404.06	\$ 286,124.06	\$ 356,801.51	\$ 415,411.24
SEPT	\$ 361,686.67	\$ 360,762.44	\$ 363,975.46	\$ 411,617.25	\$ 312,190.29	\$ 305,380.72	\$ 317,972.50	\$ 325,426.61	\$ 310,871.76	\$ 365,349.38	\$ 378,282.32	\$ 473,312.91
OCT	\$ 320,537.46	\$ 353,572.39	\$ 313,454.90	\$ 322,012.10	\$ 250,610.10	\$ 240,727.51	\$ 282,332.66	\$ 253,605.55	\$ 257,879.60	\$ 284,399.03	\$ 311,794.17	\$ 528,287.23
NOV	\$ 392,142.71	\$ 315,264.60	\$ 319,423.41	\$ 331,454.42	\$ 254,948.75	\$ 258,631.62	\$ 307,894.20	\$ 281,004.20	\$ 278,722.10	\$ 314,057.29	\$ 368,089.65	\$ 435,858.11
DEC	\$ 432,093.45	\$ 438,951.01	\$ 412,900.79	\$ 525,937.31	\$ 381,214.26	\$ 349,151.90	\$ 378,737.40	\$ 344,004.30	\$ 303,397.87	\$ 372,155.85	\$ 463,973.43	\$ 505,237.64
JAN	\$ 281,423.04	\$ 320,506.26	\$ 310,111.48	\$ 311,069.65	\$ 210,991.37	\$ 257,242.11	\$ 257,016.37	\$ 263,642.49	\$ 313,409.67	\$ 283,722.55	\$ 320,592.44	\$ 369,957.45
FEB	\$ 299,844.65	\$ 270,855.87	\$ 275,640.17	\$ 253,055.54	\$ 209,094.45	\$ 274,681.26	\$ 291,296.22	\$ 241,346.18	\$ 223,548.04	\$ 269,365.10	\$ 319,533.83	\$ 359,667.94
MAR	\$ 425,076.72	\$ 352,866.29	\$ 395,633.95	\$ 322,243.08	\$ 306,857.95	\$ 269,050.94	\$ 330,776.14	\$ 306,881.75	\$ 314,565.64	\$ 390,795.85	\$ 403,808.07	
APR	\$ 314,592.42	\$ 296,302.44	\$ 319,913.55	\$ 236,267.21	\$ 215,438.03	\$ 248,582.63	\$ 255,302.64	\$ 257,679.08	\$ 266,757.68	\$ 340,667.77	\$ 417,683.37	
MAY	\$ 312,728.02	\$ 322,257.64	\$ 313,232.62	\$ 257,777.09	\$ 247,094.01	\$ 322,443.00	\$ 338,273.88	\$ 310,763.30	\$ 295,376.73	\$ 349,839.10	\$ 360,810.00	
JUNE	\$ 443,099.12	\$ 407,224.50	\$ 448,283.84	\$ 343,118.61	\$ 296,669.63	\$ 373,694.50	\$ 328,275.57	\$ 322,655.17	\$ 332,152.16	\$ 416,543.15	\$ 493,803.58	
	\$ 4,154,154.21	\$ 4,089,269.22	\$ 4,153,143.86	\$ 3,970,781.14	\$ 3,211,609.78	\$ 3,435,396.54	\$ 3,633,365.83	\$ 3,517,270.25	\$ 3,473,578.65	\$ 3,971,187.54	\$ 4,510,540.45	\$ 3,463,022.32

Sales Tax Earned Monthly

	FY2022		FY2023
July	\$ 315,368.08	\$	375,289.80
August	\$ 356,801.51	\$	415,411.24
September	\$ 378,282.32	\$	473,312.91
October	\$ 311,794.17	\$	528,287.23
November	\$ 368,089.65	\$	435,858.11
December	\$ 463,973.43	\$	505,237.64
January	\$ 320,592.44	\$	369,957.45
February	\$ 319,533.83	\$	359,667.94
March	\$ 403,808.07	\$	-
April	\$ 417,683.37	\$	-
May	\$ 360,810.00	\$	-
June	\$ 493,803.58	\$	-
Total	\$ 4,510,540.45	\$	3,463,022.32
Projected Total Based On Percentage		\$	5,194,533.48
FY22 Total	FY23 Current Total	FY23 Projected Total	
\$ 4,510,540.45	\$ 3,463,022.32	\$ 5,194,533.48	

